Bulletin of Information
2018-19

College of Vocational Studies

A NAAC ACCREDIATED 'A' Grade College

Contents

Cut-off	Activity	Date
First Cut-off	**Notification of First Cut-off Marks List by the Colleges**	**19.06.2018 (Tuesday)**
	Document verification, approval of admission and payment of fee	**19.06.2018 (Tuesday) to 21.06.2018 (Thursday)**
Second Cut-off	**Notification of Second Cut-off Marks List by the Colleges**	**25.06.2018 (Monday)**
	Document verification, approval of admission and payment of fee	**25.06.2018 (Monday) to 27.06.2018 (Wednesday)**
Third Cut-off	**Notification of Third Cut-off Marks List by the Colleges (if any)**	**30.06.2018 (Saturday)**
	Document verification, approval of admission and payment of fee	**30.06.2018 (Saturday) to 03.07.2018 (Tuesday) (except Sunday)**
Fourth Cut-off	**Notification of Fourth Cut-off Marks List by the Colleges (if any)**	**06.07.2018 (Friday)**
	Document verification, approval of admission and payment of fee	**06.07.2018 (Friday) to 09.07.2018 (Monday) (except Sunday)**
Fifth Cut-off	**Notification of fifth Cut-off Marks List by the Colleges (if any)**	**12.07.2018 (Thursday)**
	Document verification, approval of admission and payment of fee	**12.07.2018 (Thursday) to 14.07.2018 (Saturday)**

Note:

1. **For document verification and approval of admission following timing will be observed. Morning College: 9.30 a.m. to 1.30 p.m., Evening College: 4 p.m. to 7 p.m.**

2. **After approval of admission, the applicant has to log on to the undergraduate admission portal to make online admission fee payment. This may be done till 12:00 noon of the day of the last day of that cut-off in which applicant is taking admission.**

3. **Further Cut-offs / Spot Counseling schedule may be declared depending on the vacant seats**

CVS IS A COMPLETELY
NO SMOKING & RAGGING FREE ZONE

Principal Speaks ...

Each year young eager minds enter the College to pursue the degree course of their choice. They leave as young adults ready to face the challenges that life has to offer. It has been our endeavor at the College of Vocational Studies to bring out the best in our students. Towards this we try to combine a healthy academic atmosphere with a lot of extra-curricular activities. These range from NCC to NSS to sports to dance to music to writing and so on.

The College was started in the golden jubilee year of the University of Delhi in 1972. It marked a small beginning to change the way in which higher education was treated in the country. Since the time we started in a small building in north Delhi to the present premises we have come a long way.

The College today has two air-conditioned and fully equipped computer labs, a well stocked air-conditioned library and a modern playground. The College campus is Wi-Fi enabled and most of the classrooms are equipped with projectors. The whole campus is under electronic surveillance. The construction of new building complex has been completed. This will help in giving more facilities to the students and staff and help in the further expansion of the College.

We at the College are hopeful of a bright future and to this end we welcome all those who wish to associate with the College as students. We believe very firmly that we are the change that we wish to bring about.

We look forward to a meaningful interaction and association of learners and teachers during the new academic year 2018-19.

Governing Body

1.	Mr. R.N.P Singh	Chairman
2.	Sh. Vidya Sagar Verma	Member
3.	Sh. Dinkar Kumar Singh	Member
4.	Sh. Sudesh Verma	Member
5.	Sh. T.S. Kripanidhi	Member
6.	Dr. Ratnavali Kaushik	Teacher Representative, Department of Hindi
7.	Mr. Bhupinder Singh	Teacher Representative, Department of Commerce
8.	**Dr. Inder Jeet**	**Secretary / Principal**

Our Mission

College of Vocational Studies aims to be an institution of excellence not only in management based Vocational courses but also in other professional and conventional courses. It aims to bring in focus the Vocational or practical aspect of higher education. Our aim is to create an environment where innovation is focused; the students pursue knowledge with passion and freedom and blossom into responsible citizens of the society in a harmonious academic environment.

Our Vision

College of Vocational Studies strives for excellence both in the academic as well as extra-curricular domains. The mission of the college is that the student should excel in his/her respective fields of Vocational, commerce and humanities. The college provides excellent facilities, which include computer labs, classrooms with projectors, well-equipped library, activity rooms, well maintained sports ground and above all a well trained faculty. Students are constantly encouraged to drink not just within the parameters of a set curriculum but to realize their true potential through continuous research and learning.

The College of Vocational Studies is a maintained institution of University of Delhi and has been serving the cause of vocational, management and conventional education since 1972. It marks a small beginning in a great change in the field of higher education making it more meaningful and diversified. Through this experiment, we seek to break new ground by bridging the gap between static university education and the social environment. It had been among the pioneer institutions in the country to offer vocational education, bridging the gap between traditional university education and the changing socio-economic environment. In addition to vocational courses the College has been offering Honours Courses in Commerce, Economics, History, Business Economics and Computer Science.

NAAC Accreditation
The College was accredited with 'Grade A' by National Assessment and Accreditation Council (NAAC) Inspection Committee that visited the college from 3rd to 5th October 2016. The grade was given on various parameters such as infrastructure, departments, extra-curricular activities, etc.

NAAC is an autonomous body established by UGC to assess and accredit institution of higher education in the country.

Location
CVS is in the heart of South Delhi in Sheikh Sarai, Phase-II. The College is well connected by Metro and buses. The Nearest metro station is Malviya Nagar & Chirag Delhi.

Facilties

College Building

The College Campus is spread across 10 acres of land boasting of lush green lawns and different varieties of flowers, trees and bushes. It also houses large playground including basketball court, table-tennis court, outdoor gym, etc.

The existing college building has around 25 classrooms, Boys' Common Room, Girls' Common Room, etc.

The new teaching block has recently been added to the existing College Campus. It houses 28 new classrooms, conference room, yoga room and a new toilet block.

The administration and finance section have been revamped and automated. Also, a Committee Room and IQAC room have recently been added to the College infrastructure.

College Library

The College has a well stocked fully computerized and air-conditioned Library. It has three sections, namely reference section, text book section and general section. The reading room provides newspapers and magazines for general reading. It also provides scholarly journals and periodicals for consultation. The rules for the use of the library are notified on the Notice Board by the Librarian from time to time. It has 55,664 books and approx. 500 bound scholarly journals in its stock comprising of a good number of valuable reference/multi-disciplinary books. The Library subscribes to 31 Journals and periodicals and 12 newspapers for its users. The Library Reading Room remains open from 9:00 am to 5:30 pm. The Library is well known for its valuable, rare & unique collection of study material on vocational/

management subjects. The teachers and students are provided Internet connectivity & Laptops for preparing their course contents, lessons, assignments, etc., along with the access to e-resources such as INFLIBNET-NLIST for further study & research works.

College Computer Labs

The College has two Computer Labs well equipped with the latest hardware and software. There are 80 computers with networking. All the necessary software is also available. Internet facility is also available for students. The College also has a Digital Electronics Lab.

Sports Activities

The College encourages all students to participate in various games, sports and extra-curricular activities. The facilities for games and sports like basketball, football, volleyball, cricket, athletics, table-tennis and so on are provided by the College to students. There is a reservation for the deserving sports persons and having excellence in extra-curricular activities for admission in the first semester. The admissions will be made for Archery, Badminton, Basketball, Boxing, Chess, Cricket, Football, Volleyball and Yoga. However the candidates excelling in individual sports may also be

considered. The College also owns a separate Yoga room for the Yoga enthusiasts.

Cultural Activities

The College has a very vibrant and active Cultural Society. Over the last few years the College has carved a niche for itself in the cultural calendar of the University. We hope to keep this going with the induction of fresh blood from among the new students. Our students are encouraged to take part in various cultural activities like music, street dance, western dance, fashion, debates and so on.

The interested candidates have to apply on DU website and will be selected through a procedure laid down by the University.

Seminar Room

The College has a fully air-conditioned and fully equipped Seminar Room for organizing different activities. The Seminar Room is further being upgraded and renovated.

College Annual Fest

Every year the College celebrates its Annual Festival "Tatva". This year it will be held from 13th to 15th February 2019.

IGNOU Study Centre

Study Centre (No. 07103) has been activated at the College for providing counselling in M.B.A., M.Com. and M.T.M.

NCWEB Centre

Non-Collegiate Womens' Education Board (NCWEB) Centre is active at the College, offering B.Com and B.A. Programmes

Foreign Language Courses

The College also offers part time certificate / diploma courses in French and German Languages. The students interested may enroll themselves in these add on courses. The office may be contacted for admission in Language Courses.

Foreign Language Courses

The College also offers part time certificate / diploma courses in French and German Languages. The students interested may enroll themselves in these add on courses. The office may be contacted for admission in Language Courses.

NCC

The College has a naval wing of NCC. The interested students may contact Lt. (Cdr.) Dr. Surender Singh, Officer In-charge. The students can volunteer for the NCC (Naval Wing / Air Wing) in the 1st year.

Aspire: College Placement Cell

With the inception of 'ASPIRE' the College placement cell in 2013, the students of College of Vocational Studies have taken an initiative to make the placement process a success. The Placement Coordinators work tirelessly and selflessly to bring the best companies and

job profiles to the college and their dedication ensured that Aspire is rated amongst the top placement cells of Delhi University. Like the beaming rays of the sun, Aspire brightens the path of all those hardworking talented students who wish to pursue the field of their choice. It acts as a bridge between companies and students, the bridge of aspirations.

NSS

The College has a wing of National Service Scheme. Students are advised to enroll themselves in NSS. The interested students may contact NSS Officer Dr. Bhupinder Singh.

Magazine

The College brings out VOCANA, its annual magazine. The objective is to inculcate a literary habit among students of the College. Those interested in contributing to the magazine should contact the convener/members of the Magazine Committee.

Photostat Facilities

The College has arranged the service of a private contractor to provide photostat facilities to the students and teachers of the College at a nominal rate.

Campus Under Electronic Surveillance

32 CCTVs have been installed throughout the campus to ensure safety and security of the campus.

College/University Website

Students are required to visit the website of the College www.cvs.edu.in and the University website www.du.ac.in from time to time for important inputs.

Societies and Associations

The College has a number of Societies and Associations which are active throughout the year in carrying out various social, cultural and academic programmes. These include the following:

1. The Students' Union
2. The Commerce Association
3. The Time Travellers (History Society)
4. The English and Hindi Debating Societies
5. The English Literary Society
6. The Cultural Society (REVERIE)
7. Carvan - The Tourism Society
8. The Foreign Students' Association
9. Econox
10. Finance & Investment Cell
11. M. Soc. (Management Society)
12. HR Society
13. Maketing Society
14. The Green Brigade
15. Encrypt - The Tech Society
16. संवाद - Hindi Sahitya Sabha
17. Aaghaaz (Women Development Cell)

College Canteen

The College has a spacious canteen to provide wholesome snacks at moderate rates. The canteen works under the supervision of a Canteen Committee appointed by the Staff Council.

Scholarships

The College Teachers offer a scholarship to the students on merit-cum-means basis.

College Students' Union

The College Students' Union comprises of President, Vice-President, Secretary, Joint Secretary and two Central Councillors. The members of Students' Union are elected at the time of Delhi University Students' Union Election.

The post of President is reserved for students of 3rd year, while the post of Joint Secretary is reserved for students of Ist year. Only candidates who have secured at least 50% marks in the examination preceding the election are eligible to contest. Moreover, University Guidelines are also applicable for deciding the candidature.

Dr. INDER JEET
PRINCIPAL
M.Com. P.G.D.C.A., P.G.D.B.A., M.Phil. F.I.C.W.A., Ph.D.

Department of Commerce

Mr. S.K. Bhatia, M.Com.,M. Phil.
Ms. Neerja Arya, M.Com.,M. Phil.
Dr. Raman Kumar, M.Com.,M. Phil., Ph.D.
Dr. Surender Singh, M.Com., Ph.D., ACMA
Dr. (Ms.) Ragni Aggarwal, M.Com., Ph.D
(Teacher-in-Charge)
Dr. (Ms.) Meenakshi Aggarwal, M.Com., Ph.D.
Dr. (Ms.) Meera Nangia,M.Com.,M. Phil., Ph.D.
Ms. Rekha Rani,M.Com.,M. Phil.
Dr. Sunil, M.Com.,M. Phil., Ph.D.
Ms. Deepa Sahai Garg, M.Com.,M. Phil.
Dr. Ajay Kumar, M.Com. Ph.D.
Mr. Bhupinder Singh, M.Com.,M. Phil.,PGDBA,
PGDMM, Ph.D.
Ms. Archana Yadav, M.Com. (On Study Leave)
Ms. Shweta, M.Com.,M. Phil.

Department of Economics

Dr. (Ms.) Anjana Arora Bhatnagar, M.A.,
M. Phil., Ph.D.
Ms. Nandini Oberoi, M.A.,M. Phil.
(Teacher-in-Charge)
Ms. Shashi Singh, M.A.
Dr. P. K. Biswas, M.Sc., M. Phil., Ph.D.
Dr. Ashish Taru Deb, M.A., M.Phil., Ph.D.
Dr. (Ms.) Vijaya Rajni, M.A.,M. Phil., Ph.D.
Dr. Anand Kumar, M.A.,M. Phil., Ph.D.
Dr. (Ms.) Anu Satyal, M.A.,M. Phil., Ph.D.

Department of English

Dr. (Ms.) Ranjana Kaul,M.A.,M. Phil., Ph.D.
Ms. Mohini Bawa, M.A.,M. Phil.
Mr. Sanjiv Kakkar, M.A.,M. Phil.
Ms. Sonya Ghosh, M.A.,M. Phil.
Dr. (Ms.) M. Geetha, M.A., M. Phil., Ph.D.
(Teacher-in-Charge)
Ms. Anuradha Bawa Singh, M.A.,M. Phil.
Ms. Nandini Guha, M.A.,M. Phil.
Dr. (Ms.) Gauri Mishra,M.A.,M. Phil., Ph.D.

Department of Hindi

Dr. Harjender Singh Chaudhary, M.A.,M. Phil.,
Ph.D., LLB, PG Dip. (Linguistics).
Dr. (Ms.) Ratnavali Kaushik, M.A., Ph.D.
(Teacher-in-Charge)
Dr. Vinay Kumar Jain, M.A., M.Phil., Ph.D.

Department of History

Dr. (Ms.) Shalini Singhal, M.A., Ph.D.
Ms. Anu Singh, M.A., M.Phil.
Dr. (Ms.) Richa Malhotra, M.A.,M.Phil.,Ph.D.
(Teacher-in-Charge)
Dr. Kumar Ram Krishna, M.A.,M.Phil., Ph.D.

Department of Mathematics

Mr. Manmohan Singh, M.A.,M.Phil.
(Teacher-in-Charge)

Department of Political Science

Dr. (Ms.) Neelu Khanna, M.A.,M.Phil.,Ph.D.
(Teacher-in-Charge)

Department of Tourism

Dr. Kumar Ashutosh, MTA, PGDMM, IATA/FIATA,
DGR, Ph.D. **(Teacher-in-Charge)**

Department of Physical Education

Mr. Sunil Koak, M.P.Ed., M. Phil., PGDSM, Dip. in
Yoga. **(Teacher-in-Charge)**

Department of Computer Science

Ms. Parul Chachra, B.Com (H),MCA, NIIT Diploma,
NET(JRF) **(Teacher-in-Charge)**

**The Admission of BBE & BMS wil be made by the
Teacher-in-charge of Economics and Commerce
respectively.**

Non Teaching Staff

Name	Designation	Name	Designation
Mr. Manoj Kumar Sharma	Administrative Officer	Mr. Mool Chand	Daftri
Mr. Punit Kumar	Section Officer	Mr. Madan Lal	Waterman
Mr. Lekh Ram	Prof. Asstt/ Offg. Librarian	Mr. Sukhbir Singh	Safai Karamchari
Mr. Kunal Kishor Singh	Prof. Asstt	Mr. Subhash	Mali
Mr. Naresh Rawat	Semi Professional Assistant	Mr. Leela Dhar	Office Attendant
Mr. Ramesh Kumar Tiwari	Semi Professional Assistant	Mr. Suresh Kumar	Office Attendant
Ms. Soni	Semi Professional Assistant	Mr. Jagdish Chand	Chowkidar
Mrs. Ajit Kaur	Assistant	Mr. Surender Singh	Library Attendant
Mr. Dana Rana Magar	Assistant	Mr. Ashok Kumar	Library Attendant
Ms. Vidya Nair	Assistant	Ms. Meenakshi Rani	Library Attendant
Mr. Siddharth	JACT	Mr. Puran Chand Bhatt	Library Attendant
Mr. Rahul Sharma	JACT	Mr. Khalik Hussain	Library Attendant
Mr. Vicky Kumar	JACT	Ms. Vidya Library	Attendant
Ms. Karishma	JACT	Mr. Vikas Sharma	Computer Lab Attendant
Ms. Damini Sinha	JACT	Mr. Sanjay Kumar	Computer Lab Attendant (Temporary)

Programmes of Study

(All the Courses offered by the College are CBCS Based)

The College offers the following Vocational Streams in B.A. (Vocational Studies) Programme.

Subject	No. of Seats
(i) Human Resource Management	100
(ii) Marketing Management and Retail Business	100
(iii) Tourism Management	100
(iv) Office Management and Secretarial Practice	89
(v) Management and Marketing of Insurance	50
(vi) Material Management	50
(vii) Small and Medium Enterprises	50
TOTAL	**539**

The College also offers the following Hons. Courses:	
(i) B.Com. (Hons.)	77
(ii) B.A. (Hons.) History	62
(iii) B.A. (Hons.) Economics	62
(iv) B.Sc. (Hons.) Computer Science	46
(v) B.A. (Hons.) Business Economics	62
(vi) B.A. (Hons.) English	46
(vii) B.A. (Hons.) Hindi	46
(viii) Bachelor in Management Studies	46

Note: 25% of the total marks in each course shall be awarded on the basis of internal assessment on a continuous basis. The Internal assessment marks shall be shown separately in the marks sheet issued by the university and shall be added to the semester examination marks for determining the division of the student. For details see the relevant page of the prospectus for internal assessment.

B.A. (VS) HUMAN RESOURCE MANAGEMENT

Semester - I		
1.1	Environmental Studies/ Language: English/Hindi/Modern Indian Language	Ability Enhancement Compulsory Course (AECC)
1.2	English/ MIL I	Core Discipline
1.3	Business Organization and Environment - I	Core Discipline
1.4	Principles of Micro-Economics	Core Discipline
Semester - II		
2.1	Language: English/Hindi/Modern Indian Language/ Environmental Studies	Ability Enhancement Compulsory Course (AECC)
2.2	MIL / English I	Core Discipline
2.3	Business Organization and Environment — II	Core Discipline
2.4	Macroeconomics	Core Discipline
Semester - III		
3.1	English/ MIL II	Core Discipline
3.2	Organizational Behaviour-I	Core Discipline
3.3	Indian Economy - Sectoral Issues	Core Discipline
3.4	Computer Concepts and Software Packages	Skill Enhancement Course (SEC)
Semester - IV		
4.1	MIL / English II	Core Discipline
4.2	Organizational Behaviour-II	Core Discipline
4.3	Labour and Development in India	Core Discipline
4.4	Business Communications and Personality Development	Skill Enhancement Course (SEC)

Semester - V		
5.1	Management of Human Resource-I	Elective Core - Discipline Based
5.2	Internship Project / Project	Elective Core - Generic
5.3	Financial Accounting *Or* Corporate Laws	Elective Core - Generic
5.4	Labour Welfare and Legislative Framework	Skill Enhancement Course (SEC)

Semester - VI		
6.1	Industrial Relations	Elective Core - Discipline Based
6.2	Globalization *Or* Management of Human Resource-II	Elective Core - Discipline Based
6.3	Business Law *Or* Financial management	Elective Core - Generic
6.4	Human Resource Information System	Skill Enhancement Course (SEC)

B.A. (VS) MARKETING MANAGEMENT AND RETAIL BUSINESS

Semester - I		
1.1	Environmental Studies/ Language: English/Hindi/Modern Indian Language	Ability Enhancement Compulsory Course (AECC)
1.2	English/ MIL I	Core Discipline
1.3	Business Organization and Environment - I	Core Discipline
1.4	Principles of Micro-Economics	Core Discipline

Semester - II		
2.1	Language: English/Hindi/Modern Indian Language/ Environmental Studies	Ability Enhancement Compulsory Course (AECC)
2.2	MIL / English I	Core Discipline
2.3	Introduction Marketing Management - II	Core Discipline
2.4	Macroeconomics	Core Discipline

Semester - III		
3.1	English/ MIL II	Core Discipline
3.2	Advertising & Sales Promotion	Core Discipline
3.3	Indian Economy - Sectoral Issues	Core Discipline
3.4	Computer Concepts and Software Packages	Skill Enhancement Course (SEC)

Semester - IV		
4.1	MIL/ English II	Core Discipline
4.2	Retail Business Management	Core Discipline
4.3	Labour and Development in India	Core Discipline
4.4	Business Communications and Personality Development	Skill Enhancement Course (SEC)

Semester - V		
5.1	Legal Aspects of Marketing	Elective Core - Discipline Based
5.2	Internship Project / Project	Elective Core - Generic
5.3	Financial Accounting *Or* Corporate Laws	Elective Core - Generic
5.4	Rural Marketing	Skill Enhancement Course (SEC)

Semester - VI		
6.1	International Marketing : An Overview	Elective Core - Discipline Based
6.2	Globalization *Or* Retail Operations	Elective Core - Discipline Based
6.3	Business Law *Or* Financial management	Elective Core - Generic
6.4	Human Resource Information System	Skill Enhancement Course (SEC)

B. A. (VS) TOURISM MANAGEMENT

Semester - I		
1.1	Environmental Studies/ Language: English/Hindi/Modern Indian Language	Ability Enhancement Compulsory Course (AECC)
1.2	English/ MIL I	Core Discipline
1.3	History of Tourism - I	Core Discipline
1.4	Fundamentals of Management	Core Discipline
Semester - II		
2.1	Language: English/Hindi/Modern Indian Language/ Environmental Studies	Ability Enhancement Compulsory Course (AECC)
2.2	MIL / English I	Core Discipline
2.3	History of Tourism - II	Core Discipline
2.4	Entrepreneurship and Small Business	Core Discipline
Semester - III		
3.1	English/ MIL II	Core Discipline
3.2	Concept and Impacts of Tourism	Core Discipline
3.3	Tourism Marketing	Core Discipline
3.4	Computer Concepts and Software Packages	Skill Enhancement Course (SEC)
Semester - IV		
4.1	MIL/ English II	Core Discipline
4.2	Profile of Modern Tourism	Core Discipline
4.3	Managerial Accounting and Finance in Tourism	Core Discipline
4.4	Business Communications and Personality Development	Skill Enhancement Course (SEC)
Semester - V		
5.1	Tourism Undertaking	Elective Core - Discipline Based
5.2	Internship Project / Project	Elective Core - Generic
5.3	Corporate Laws Or Culture In Indian Subcontinent I	Elective Core - Generic
5.4	Airport Handling	Skill Enhancement Course (SEC)
Semester - VI		
6.1	Procedure and Operations in The Tourism Business	Elective Core - Discipline Based
6.2	Globalization Or Conservation and Preservation of Nature and Culture	Elective Core - Discipline Based
6.3	Business Law Or Culture in Indian subcontinent II	Elective Core - Generic
6.4	E-Commerce Or Business Tourism and Hospitality	Skill Enhancement Course (SEC)

B.A. (VS) OFFICE MANAGEMENT AND SECRETARIAL PRACTICE

Semester - I		
1.1	Environmental Studies/ Language: English/Hindi/Modern Indian Language	Ability Enhancement Compulsory Course (AECC)
1.2	English/ MIL I	Core Discipline
1.3	Office Management and Methods	Core Discipline
1.4	Financial Accounting	Core Discipline
Semester - II		
2.1	Language: English/Hindi/Modern Indian Language/ Environmental Studies	Ability Enhancement Compulsory Course (AECC)
2.2	MIL / English I	Core Discipline
2.3	Communication & Business Correspondance	Core Discipline
2.4	Business Law	Core Discipline
Semester - III		
3.1	English/ MIL II	Core Discipline
3.2	Secretarial Practice and Basic Phonography-I	Core Discipline

3.3	Computing Basics and its Applications-I	Core Discipline
3.4	Banking and Insurance Operations	Skill Enhancement Course (SEC)
Semester - IV		
4.1	MIL/ English II	Core Discipline
4.2	Secretarial Practice and Basic Phonography-II	Core Discipline
4.3	Corporate Laws	Core Discipline
4.4	Business Communications and Personality Development	Skill Enhancement Course (SEC)
Semester - V		
5.1	Advance Phonography (Practical) - II	Elective Core - Discipline Based
5.2	Internship Project / Project	Elective Core - Generic
5.3	Indian Polity & Governance *Or* Making of Indian Nation	Elective Core - Generic
5.4	MIS	Skill Enhancement Course (SEC)
Semester - VI		
6.1	Advanced Phonography (Practical)-II	Elective Core - Discipline Based
6.2	Computing Basics and its Applications-II	Elective Core - Discipline Based
6.3	Administration and Public Policy *Or* Conservation and Preservation of Nature and Culture	Elective Core - Generic
6.4	E-Commerce	Skill Enhancement Course (SEC)

B.A. (VS) MANAGEMENT AND MARKETING OF INSURANCE

Semester - I		
1.1	Environmental Studies/ Language: English/Hindi/Modern Indian Language	Ability Enhancement Compulsory Course (AECC)
1.2	English/ MIL I	Core Discipline
1.3	Risk Management and Insurance	Core Discipline
1.4	Principles of Micro Economics	Core Discipline
Semester - II		
2.1	Language: English/Hindi/Modern Indian Language/ Environmental Studies	Ability Enhancement Compulsory Course (AECC)
2.2	MIL / English I	Core Discipline
2.3	Insurance Law and Regulation	Core Discipline
2.4	Macro Economics	Core Discipline
Semester - III		
3.1	English/ MIL II	Core Discipline
3.2	Principles of Life Insurance	Core Discipline
3.3	Indian Economy- Sectoral Issues	Core Discipline
3.4	Computer Concepts and Software Packages	Skill Enhancement Course (SEC)
Semester - IV		
4.1	MIL/ English II	Core Discipline
4.2	General Insurance - I	Core Discipline
4.3	Labour and Development in India	Core Discipline
4.4	Business Communications and Personality Development	Skill Enhancement Course (SEC)

	Semester - V	
5.1	General Insurance- II	Elective Core - Discipline Based
5.2	Internship Project / Project	Elective Core - Generic
5.3	Financial Accounting Or Corporate Laws	Elective Core - Generic
5.4	Insurance Marketing	Skill Enhancement Course (SEC)
	Semester - VI	
6.1	Practice of Life Insurance and Health Insurance	Elective Core - Discipline Based
6.2	Globalization Or International Financial Management	Elective Core - Discipline Based
6.3	Business Law Or Service Marketing	Elective Core - Generic
6.4	Underwriting and claim Management in Insurance	Skill Enhancement Course (SEC)

B.A. (VS) MATERIAL MANAGEMENT

	Semester - I	
1.1	Environmental Studies/ Language: English/Hindi/Modern Indian Language	Ability Enhancement Compulsory Course (AECC)
1.2	English/ MIL I	Core Discipline
1.3	Material Management : An Overview	Core Discipline
1.4	Principles of Micro Economics	Core Discipline
	Semester - II	
2.1	Language: English/Hindi/Modern Indian Language/ Environmental Studies	Ability Enhancement Compulsory Course (AECC)
2.2	MIL / English I	Core Discipline
2.3	Stores Keeping and Stores Accounting	Core Discipline
2.4	Macro Economics	Core Discipline
	Semester - III	
3.1	English/ MIL II	Core Discipline
3.2	Purchase Management-I	Core Discipline
3.3	Indian Economy- Sectoral Issues	Core Discipline
3.4	Computer Concepts and Software Packages	Skill Enhancement Course (SEC)
	Semester - IV	
4.1	MIL/ English II	Core Discipline
4.2	Purchase Management-II	Core Discipline
4.3	Labour and Development in India	Core Discipline
4.4	Business Communications and Personality Development	Skill Enhancement Course (SEC)
	Semester - V	
5.1	Inventory System and Control Techniques	Elective Core - Discipline Based
5.2	Internship Project / Project	Elective Core - Generic
5.3	Financial Accounting Or Corporate Laws	Elective Core - Generic
5.4	Productivity Management	Skill Enhancement Course (SEC)
	Semester - VI	
6.1	Material Logistics and Distribution Management	Elective Core - Discipline Based
6.2	Globalization Or Supply Chain Management	Elective Core - Discipline Based
6.3	Business Law Or material Planning and control	Elective Core - Generic
6.4	Quality Management	Skill Enhancement Course (SEC)

B.A. (VS) SMALL & MEDIUM ENTERPRISES

Semester - I		
1.1	Environmental Studies/ Language: English/Hindi/Modern Indian Language	Ability Enhancement Compulsory Course (AECC)
1.2	English/ MIL I	Core Discipline
1.3	Fundamentals of Entrepreneurship & MSME's	Core Discipline
1.4	Principles of Micro Economics	Core Discipline
Semester - II		
2.1	Language: English/Hindi/Modern Indian Language/ Environmental Studies	Ability Enhancement Compulsory Course (AECC)
2.2	MIL / English I	Core Discipline
2.3	Stores keeping & StoresAccounting	Core Discipline
2.4	Macro Economics	Core Discipline
Semester - III		
3.1	English/ MIL II	Core Discipline
3.2	Institutional Support to MSMEs	Core Discipline
3.3	Indian Economy- Sectoral Issues	Core Discipline
3.4	Computer Concepts and Software Packages	Skill Enhancement Course (SEC)
Semester - IV		
4.1	MIL/ English II	Core Discipline
4.2	MSMEs Policy Framework	Core Discipline
4.3	Labour and Development in India	Core Discipline
4.4	Business Communications and Personality Development	Skill Enhancement Course (SEC)
Semester - V		
5.1	Financial Management in MSMEs	Elective Core - Discipline Based
5.2	Internship Project / Project	Elective Core - Generic
5.3	Financial Accounting Or Corporate Laws	Elective Core - Generic
5.4	Contemporary Environment of MSMEs	Skill Enhancement Course (SEC)
Semester - VI		
6.1	Marketing Management in MSMEs	Elective Core - Discipline Based
6.2	Globalization Or Human Resource Management in MSMEs	Elective Core - Discipline Based
6.3	Business Law Or Marketing Strategy and relationship marketing	Elective Core - Generic
6.4	E-Commerce	Skill Enhancement Course (SEC)

B.A. (Hons.) HISTORY

Semester - I		
1.1	Environmental Studies	AECC I
1.2	History of India-I	Core Course (C 1)
1.3	Social Formations and Cultural Patterns of the Ancient World	Core Course (C 2)
1.4	Generic Elective	GE-I
Semester - II		
2.1	English/MIL	AECC II
2.2	History of India-II	Course Course (C 3)
2.3	Social Formations and Cultural Patterns of the Medieval World	Course Course (C 4)
2.4	Generic Elective	GE II
Semester - III		
3.1	History of India-Ill (750 CE- 1200 CE)	Course Course (C 5)

3.1	Rise of Modern West-I	Course Course (C 6)
3.2	History of India-IV (1200 CE- 1500 CE)	Course Course (C 7)
3.3	Generic Elective	GE III
3.4	Skill Enhancement Courses (A) Understanding Heritage (B) Archives & Musuems	SEC-1

Semester - IV		
4.1	Rise of Modern West-II	Course Course (C 8)
4.2	History of India-V (1500 CE- 1600 CE)	Course Course (C 9)
4.3	History of India-VI (1750 CE- 1857 CE)	Course Course (C 10)
4.4	Generic Elective	GE IV
4.5	Skill Enhancement Courses (A) Indian Art and Architecture (B) Understanding Popular Culture	SEC- 2

Semester - V		
5.1	History of Modern Europe -I	Course Course (C 11)
5.2	History of India (1600 CE- 1750 CE)	Course Course (C 12)
5.3	Discipline Specific Courses 1 (Any One) (A) History of USA: Independence to Civil War	Paper - 1
	(B) History of USSR: From Revolution to World War-II (1917 CE-1945 CE)	Paper - 2
	(C) History of Africa (1500 CE-1960 CE)	Paper - 3
	(D) Gender in Indian History upto 1500	Paper - 4
5.4	Discipline Specific Courses 2 (Any One) (A) History of Mordern China (1840 CE-1960 CE)	Paper- 9

	(B) History of South-East Asia up to the 16th Century	Paper - 10
	(C) Global Environmental Perspectives	Paper - 11

Semester - VI		
6.1	History of India (VIII) (1857 CE- 1950 CE)	Core Course (C-13)
6.2	History of Modern Europe -II	Core Course (C-14)
6.3	Discipline Specific Courses 3 (Any One) (A) History of USA: Reconstruction to New Age Politics	Paper- 5
	(B) History of USSR: The Soviet Experience (1945 CE-1991 CE)	Paper - 6
	(C) History of Latin America 1500 CE-1960' s	Paper - 7
	(E) Gender in Indian History 1500 CE- 1950 CE	Paper - 8
6.4	Discipline Specific Courses 3 (Any One) (A) History of Mordern Japan and Korea 1868 CE-1950's	Paper- 12
	(B) Modern Southeast Asia : 17th to the 20th Century	Paper - 13
	(C) The Making of Contemporary India (1950 CE- 1990's)	Paper - 14

The Foreign Students or Indian Students who have not studied Hindi upto 8th Standard can offer the following papers of Pol. Science in lieu of MIL:

1. Introduction to Political Theory
2. Indian Govt. & Politics

The College may offer Papers of other Discipline(s) in lieu of MIL.

B.Com (Hons.)

	Semester - I	
1.1	Environmental Studies	Ability Enhancement Compulsory Course (AECC 1)
1.2	Financial Accounting	Core Course (C 1)
1.3	Business Laws	Core Course (C 2)
1.4	Generic Elective (GE-1)	Generic Elective (GE-1)
	Semester - II	
2.1	Business Communication (Language - English/Hindi/MIL)	Ability Enhancement Compulsory Course (AECC- 2)
2.2	Corporate Accounting	Core Course (C 3)
2.3	Corporate Laws	Core Course (C 4)
2.4	Generic Elective (GE-2)	Generic Elective (GE-2)
2.5	Skill Enhancement Courses (SEC-1) *(Any one of the following)* (a) E-Commerce (b) Training and Development (c) E-Marketing (d) Personal Tax Planning	Skill Enhancement Courses (SEC-1)
	Semester - III	
3.1	Human Resource Management	Core Course (C 5)
3.2	Income Tax Law and Practice	Core Course (C 6)

3.3	Management Principles and Applications	Core Course (C 7)
3.4	Generic Elective (GE-3)	Generic Elective (GE-3)
	Semester - IV	
4.1	Cost Accounting	Core Course (C 8)
4.2	Business Mathematics	Core Course (C 9)
4.3	Corporate Applications in Business	Core Course (C 10)
4.4	Generic Elective (GE-4)	Generic Elective (GE-4)
4.5	Skill Enhancement Courses (SEC-2) *(Any one of the following)* (a) Entrepreneurship (b) Collecting Bargaining and Negotiating Skills (c) E-Filing of Returns (d) Cyber Crimes and laws	Skill Enhancement Courses (SEC-2)
	Semester - V	
5.1	Principles of Marketing	Core Course (C 11)
5.2	Fundamental of Financial Management	Core Course (C 12)
5.3	Discipline Specific Elective (DSE-1) *(Any one of the following)* a) Management Accounting b) Banking and Insurance c) Computerised Accounting System d) Organisational Behaviour	Discipline Specific Elective (DSE-1) Discipline Specific Elective (DSE-2)
5.4	Discipline Specific Elective (DSE-2) *(Any one of the following)* b) Corporate Tax Planning c) Advertising d) Financial Market, Institutions and Financial Services e) Industrial Laws g) Business Statistics	

Semester - VI		
6.1	Auditing And Corporate Governance	Core Course (C 13)
6.2	Goods & Service Tax (GST) & Custom Laws	Core Course (C 14)
6.3	Discipline Specific Elective (DSE-3) *(Any one of the following)* a) Fundamentals of Investment b) Consumer Affairs and Customer Care c) Business Tax Procedures and Management d) New Venture Planning e) Compensation Management	Discipline Specific Elective (DSE-3)
6.4	Discipline Specific Elective (DSE-2) *(Any one of the following)* a) International Business b) Industrial Relations and labor laws c) Business Research Methods and Project Works d) Financial Reporting & Analysis	Discipline specific Elective (DSE-4)

BACHELOR OF MANAGEMENT STUDIES*

Semester - I		
101	Environmental Science	Ability Enhancement Compulsory
102	Fundamentals of Management & Organisational Behaviour	Core Discipline
103	Statistics for Business Decisions	Core Discipline
104	Any **One** from the List of **Generic Elective/ Interdisciplinary Courses**	Elective Course – Generic/ Interdisciplinary

Semester - II		
201	Business Communication (Language : English / MIL)	Ability Enhancement-Compulsory
202	Managerial Economics	Core Discipline
203	Business Accounting	Core Discipline
204	Any **one** from the list of **Generic Elective / Interdisciplinary Courses**	Elective Course — Generic / Interdisciplinary

Semester - III		
301	Macroeconomics	Core Discipline
302	Principles of Marketing	Core Discipline
303	Management Accounting	Core Discipline
304	Any **One** from the List of **Generic Elective / Interdisciplinary Courses**	Elective Course - Generic / Interdisciplinary
305	Any **ONE** from list of **SKILL ENHANCEMENT COURSE SEC**	Skill Enhancement Course

Semester - IV		
401	Business Research	Core Discipline
402	Human Resource Management	Core Discipline
403	Financial Management	Core Discipline
404	Any **ONE** from the List of **Generic Elective/ I nterdisciplinary Courses**	Elective Course - Generic / Interdisciplinary
405	Any **ONE** from the list of **SKILL ENHANCEMENT COURSE (SEC)**	Skill Enhancement Courses

Semester - V		
501	Quantitative Techniques for Management	Core Discipline
502	Legal Aspects of Business	Core Discipline
503	Discipline Specific Elective - I	Discipline Specific Elective
504	Discipline Specific Elective - II	Discipline Specific Elective

Semester - VI		
601	Business Policy & Strategy	Core Discipline
602	Financial Institutions & Markets	Core Discipline
603	Discipline Specific Elective - Ill	Discipline Specific Elective
604	Discipline Specific Elective - IV	Discipline Specific Elective

Skill Enhancement Courses (SEC)

1. IT Tools for Business
2. Personality Development & Communication Skills
3. E Commerce
4. Statistical Software package(s)
5. Financial Software package(s)

Generic Elective / Inter disciplinary Courses (Choose Any FOUR)

1. Entrepreneurship Development
2. Ethics & Corporate Social Responsibility
3. Tax Planning
4. Econometrics
5. Production & Operations Management
6. India's Diversity & Business

Discipline Specific Elective Courses

A Student would be free to choose any FOUR papers from ONE group. The COURSE offers FOUR groups viz. Finance (DSE - I), Marketing (DSE - II), Human Resource (DSE - III) and Management of Global Business (DSE – IV)

	DSE -I (Finance)	DSE-II (Marketing)	DSE-Ill (Human Resource)	DSE-IV (Management of Global Business)
1	International Finance	Consumer Behaviour	HRD : Systems & Strategies	International Trade Policy & Strategy
2	Investment Banking & Financial Services	Personal Selling & Sales Force Management	Training & Development	Global Business Environment
3	Investment Analysis & Portfolio Management	Advertising & Brand Management	Management of Industrial Relations	Transnational & Cross Cultural Marketing
4	Project Appraisal	Retail Management	Performance & Compensation Management	International Distribution & Supply Chain Management
5	Business Analysis & Valuation	Distribution & Supply Chain Management	Counselling & Negotiation Skills for Managers	International Accounting & Reporting System
6	Financial Modelling & Derivatives	Marketing of Services	Cross Cultural HRM	Multinational Business Finance
7	Strategic Corporate Finance	International Marketing	Talent & Knowledge Management	International Joint Ventures, Mergers & Acquisitions

B.A. (Hons.) Economics

Semester-I	Semester-II
Economics Core Course 1 : Introductory Microeconomics	Economics Core Course 3 : Introductory Macroeconomics
Economics Core Course 2 : Mathematical Methods for Economics-I	Economics Core Course 4 : Mathematical Methods for Economics-II
Ability Enhancement Compulsory Course (AECC)-I	Ability Enhancement Compulsory Course (AECC)-II
Generic Elective (GE) Course-I	Generic Elective (GE) Course-II
Semester-III	**Semester-IV**
Economics Core Course 5 : Intermediate Microeconomics-I	Economics Core Course 8 : Intermediate Microeconomics-II
Economics Core Course 6 : Intermediate Macroeconomics-I	Economics Core Course 9 : Intermediate Macroeconomics-II
Economics Core Course 7 : Statistical Methods for Economics	Economics Core Course 10 : Introductory Econometrics
Skill Enhancement Course (SEC)-I	Skill Enhancement Course (SEC)-II
Generic Elective (GE) Course-III	Generic Elective (GE) Course-IV
Semester-V	**Semester-VI**
Economics Core Course 11 : Indian Economy-I	Economics Core Course 13 : Indian Economy-II
Economics Core Course 12 : Development Economics-I	Economics Core Course 14 : Development Economics-II
Discipline Specific Elective (DSE) Course-I (From List of Group-I)	Discipline Specific Elective (DSE) Course-III (From List of Group-II)
Discipline Specific Elective (DSE) Course-II (From List of Group-I)	Discipline Specific Elective (DSE) Course-IV (From List of Group-II)

Group-I (Discipline Specific Elective (DSE) Courses)	Group-II (Discipline Specific Elective (DSE) Courses)
(I) Economics of Health and education	(viii) Political Economy-II
(ii) Applied Econometrics	(ix) Comparative Economic Development (1850-1950)
(iii) Economic History of India (1857-1947)	(x) Financial Economics
(iv) Topics in Microeconomics-1	(xi) Topics in Microeconomics-II
(v) Political Economy-I	(xii) Environmental Economics
(vi) Money and Financial Markets	(xiii) International Economics
(vii) Public Economics	(xiv) Dissertation/Project

B.A. (Hons.) BUSINESS ECONOMICS

The B.A. (Hons.) Business Economics is a self-financed course and admissions are made on the basis of the common entrance test to be conducted by the Department of Business Economics, South Delhi Campus, University of Delhi.

During the three-year course the College organizes various activities from time to time. Seminars and discussions are held where eminent personalities are invited. Industrial trips are organized for the students.

The three-year full-time degree course is split into six semesters. The semester wise detail of the course is given below:

Semester - I		
AECC-1	Environmental Studies	Ability Enhancement - Compulsory
C1	Microeconomics and Applications-I	Core Discipline
C2	Accounting for Managers	Core Discipline
G1	Any One from the List of Generic Elective / Interdisciplinary Courses	Elective Course- Interdisciplinary

Semester - II		
AECC-2	Business Communication (Language: English/MIL)	Ability Enhancement - Compulsory
C3	Microeconomics and Applications -II	Core Discipline
C4	Mathematics for Business Economics	Core Discipline
G2	Any One from the List of Generic Elective / Interdisciplinary Courses	Elective Course Interdisciplinary

Semester - III		
C5	Macroeconomics and Applications -I	Core Discipline
C6	Statistics for Business Economics	Core Discipline
C7	Corporate Finance	Core Discipline
G3	Any One from the List of Generic Elective / Interdisciplinary Courses	Elective Course– Interdisciplinary
SEC-I	Any ONE from the list of SKILL ENHANCEMENT COURSE SEC)	Skill Enhancement Course

Semester - IV		
C8	Macroeconomics and Applications -II	Core Discipline
C9	Basic Econometrics	Core Discipline
C10	Marketing Management	Core Discipline
G4	Any One from the List of Generic Elective / Interdisciplinary Courses	Elective Course Interdisciplinary
SEC-II	Any ONE from the list of SKILL ENHANCEMENT COURSE (SEC)	Skill Enhancement Course

Semester - V		
C11	Quantitative Techniques for Management	Core Discipline
C12	Organization Behavior	Core Discipline
DSE-I	Elective-I	Discipline Specific Elective
DES-II	Elective-II	Discipline Specific Elective

Semester - VI		
C13	International Economics	Core Discipline
C14	Legal Aspects of Business	Core Discipline
DSE-III	Elective—I	Discipline Specific Elective
DSE-1V	Elective—II	Discipline Sfecific Elective
Project Work/ Dissertation in lieu of one of the Elective Core discipline papers		

SKILL ENHANCEMENT COURSES (SEC)

1. Entrepreneurial Skills
2. Introductory Research Methods
3. Applied Econometrics
4. Data Base & Statistical Packages

DISCIPLINE SPECIFIC ELECTIVE COURSES (DSE)

1. Indian Economy
2. Environmental Economics
3. Indian Financial Markets & Services
4. Advertising & Consumer Behaviour
5. Economic Growth & Development
6. Industrial Economics
7. Investment and Risk Management
8. Research Methods in Business Economics

बी.ए.(ऑनर्स)हिन्दी	
सेमेस्टर–1	
हिन्दी कोर प्रश्नपत्र–1	हिंदी भाषा और उसकी लिपि का इतिहास
हिन्दी कोर प्रश्नपत्र–2	हिंदी कविता (आदिकाल एवं भक्तिकालीन काव्य)
योग्यता–संवर्द्धक अनिवार्य पाठ्यक्रम–1	
सामान्य ऐच्छिक पाठ्यक्रम–1	
सेमेस्टर–2	
हिन्दी कोर प्रश्नपत्र–3	हिंदी साहित्य का इतिहास (आदिकाल और मध्यकाल)
हिन्दी कोर प्रश्नपत्र–4	हिंदी कविता (रीतिकालीन काव्य)
योग्यता–संवर्द्धक अनिवार्य पाठ्यक्रम–2	
सामान्य ऐच्छिक पाठ्यक्रम–2	
सेमेस्टर–3	
हिन्दी कोर प्रश्नपत्र–5	हिंदी साहित्य का इतिहास (आधुनिक काल)
हिन्दी कोर प्रश्नपत्र–6	हिंदी कविता (आधुनिक काल छायावाद तक)
हिन्दी कोर प्रश्नपत्र–7	हिंदी कहानी
सामान्य ऐच्छिक पाठ्यक्रम–3	
कौशल–संवर्द्धक पाठ्यक्रम–1	
सेमेस्टर–4	
हिन्दी कोर प्रश्नपत्र–8	भारतीय काव्यशास्त्र
हिन्दी कोर प्रश्नपत्र–9	हिंदी कविता (छायावाद के बाद)
हिन्दी कोर प्रश्नपत्र–10	हिन्दी उपन्यास
सामान्य ऐच्छिक पाठ्यक्रम–4	
कौशल–संवर्द्धक पाठ्यक्रम–2	
सेमेस्टर–5	
हिन्दी कोर प्रश्नपत्र–11	पाश्चात्य काव्यशास्त्र
हिन्दी कोर प्रश्नपत्र–12	हिंदी नाटक/एकांकी
हिन्दी विषय–आधारित ऐच्छिक पाठ्यक्रम–1	
हिन्दी विषय–आधारित ऐच्छिक पाठ्यक्रम–2	
सेमेस्टर–6	
हिन्दी कोर प्रश्नपत्र–13	हिन्दी आलोचना
हिन्दी कोर प्रश्नपत्र–14	हिंदी निबंध और अन्य गद्य विधाएँ
हिन्दी विषय–आधारित ऐच्छिक पाठ्यक्रम–3	
हिन्दी विषय–आधारित ऐच्छिक पाठ्यक्रम–4	

हिंदी कौशल–संवर्द्धक ऐच्छिक पाठ्यक्रम (HSEC)

(कोई दो : 'क' और 'ख' वर्ग से एक–एक का चयन)

सेमेस्टर 3

(क)

1. विज्ञापन और हिंदी भाषा
2. कम्प्यूटर और हिंदी भाषा
3. सोशल मीडिया
4. अनुवाद–कौशल

सेमेस्टर 4

(ख)

1. कार्यालयी हिंदी
2. भाषायी दक्षता : समझ और संभाषण
3. भाषा और समाज

हिंदी विषय आधारित ऐच्छिक पाठ्यक्रम (HDSEC)

सेमेस्टर 5

1. हिंदी की मौखिक और लोक–साहित्य परंपरा अथवा अस्मितामूलक विमर्श और हिंदी साहित्य अथवा भारतीय एवं पाश्चात्य रंगमंच सिद्धांत

सेमेस्टर 5

2. हिंदी भाषा का व्यावहारिक व्याकरण अथवा कोश विज्ञान : शब्दकोश और विश्वकोश अथवा भारतीय साहित्य की संक्षिप्त रूपरेखा

सेमेस्टर 6

3. लोक नाट्य अथवा हिन्दी की भाषिक विविधताएँ अथवा भारतीय साहित्य : पाठ परक अध्ययन
4. शोध–प्रविधि अथवा अवधारणात्मक साहित्यिक पद अथवा हिंदी रंगमंच

B.A. (Hons.) ENGLISH

Semester - I

1.1	Indian Classical Literature	Core Course (C-1)
1.2	European Classical Literature	Core Course (C-2)
1.3	English/MIL Communication/ Environmental Studies	Ability Enhancement Compulsory Course
1.4	General Elective -1	GE -1

Semester - II

2.1	Indian Writing in English	Core Course (C-3)
2.2	British Poetry and Drama: 14th to 17th Centuries	Core Course (C-4)
2.3	English/MIL Communication/ Environmental Studies	Ability Enhancement Compulsory Course
2.4	General Elective -2	GE -2

Semester - III

3.1	American Literature	Core Course (C-5)
3.2	Popular Literature	Core Course (C-6)
3.3	British Poetry and Drama: 17th and 18th Centuries	Core Course (C-7)
3.4	Skill Enhancement Course-1	Skill Enhancement Course (SEC-1)
3.5	General Elective -3	GE -3

Semester - IV

4.1	British Literature: 18th Century	Core Course (C-8)
4.2	British Romantic Literature	Core Course (C-9)
4.3	British Literature: 19th Century	Core Course (C-10)
4.4	Skill Enhancement Course -2	Skill Enhancement Course (SEC-2)
4.5	General Elective -4	GE -4

Semester - V

5.1	General Elective -4	Core Course (C-11)
5.2	Women's Writing	Core Course (C-12)
5.3	British Literature: The Early 20th Century	Discipline Specific Elective (DSE-1)
5.4	Discipline Specific Elective-1	Discipline Specific Elective (DSE-2)

Semester - VI

6.1	Modern European Drama	Core Course (C-13)
6.2	Postcolonial Literatures	Core Course (C-14)
6.3	Discipline Specific Elective 3	Discipline Specific Elective (DSE-3)
6.4	Discipline Specific Elective 4	Discipline Specific Elective (DSE-4)

SKILL ENHANCEMENT COURSE
(any two)
Paper Titles
1. Film Studies
2. English Language Teaching
3. Soft Skills
4. Translation Studies
5. Creative Writing
6. Business Communication
7. Technical Writing
8. Introduction to language and linguistics
9. Academic Writing
10. Introduction to theatre and performance
11. English Speaking Skills

DISCIPLINE CENTRIC ELECTIVE
(Any four)
Paper Titles
1. Modern Indian Writing in English Translation
2. Literature of the Indian Diaspora
3. British Literature: Post World War II

4. Nineteenth Century European Realism
5. Science fiction and Detective Literature
6. Literary Criticism
7. Understanding Dalit Literature
8. Literature and Cinema
9. World Literatures
10. Literary Theory
11. Partition Literature
12. Research Methodology
13. Travel writing
14. Autobiography

B.Sc. (Hons.) COMPUTER SCIENCE

The B.Sc. (Hons.) Computer Science is a self-financed three-year full-time Degree Programme.

Requirement of subjects studied and passed

Mathematics, One language and two other subjects listed as Academic Subjects (List A)

Minimum Eligibility Condition for Admission

The Candidate must have passed Senior Secondary School Certificate Examination (XII) with Mathematics, of the CBSE Board or any other equivalent examination in Arts/ Commerce/ Science subjects and should have secured:

a.) 60% or more marks in Mathematics.

b.) 60% or more marks in aggregate of four subjects including mathematics, one language and two other subjects listed as academic subjects (List A).

Basis of Selection Selection

will be made on the basis of best four academic subjects including One Language, Mathematics, Physics, Chemistry and Computer Science/ Informatics Practices. The students of other streams: One Language, Mathematics with 2 Academic Subjects (List A) with a deduction of 2%.

Semester	Course Opted	Course Name	Credits
I	Core course-I	Programming Fundamentals using C++	4
	Core Course-I Practical/Tutorial	Programming Fundamentals using C++ Lab	2
	Core course-II	Computer System Architecture	4
	Core Course-II Practical/ Tutorial	Computer System Architecture Lab	2
	Generic Elective-1	GE-1	4/5
	Generic Elective-1 Practical/ Tutorial		2/1
II			2
	Core Course-III	Programming in JAVA	4
	Core Course-III Practical/Tutorial	Programming in JAVA Lab	2
	Core course-IV	Discrete Structures	5
	Core Course-IV Practical/Tutorial	Discrete Structures Tutorial	1
	Generic Elective-2	GE-2	4/5
	Generic Elective-2 Practical/Tutorial		2/1
III	Core course-V	Data Structures	4
	Core Course-V Practical/Tutorial	Data Structures Lab	2
	Core course-VI	Operating Systems	4
	Core Course-VI Practical/Tutorial	Operating Systems Lab	2
	Core course-VII	Computer Networks	4
	Core Course-VII Practical/Tutorial	Computer Networks Lab	2
	Skill Enhancement Course-1	SEC-1	2
	Generic Elective-3	GE-3	4/5
	Generic Elective-3		2/1
IV	Core course-VIII	Design and Analysis of Algorithms	4
	Course-VIII Practical/Tutorial	Design and Analysis of Algorithms Lab	2
	Core course-IX	Software Engineering	4
	Core Course-IX Practical/Tutorial	Software Engineering Lab	2

	Core course-X	Database Management Systems	4
	Core Course-X Practical/Tutorial	Database Management Systems Lab	2
	Skill Enhancement Course-2	SEC-2	2
	Generic Elective-4	GE-4	4/5
	Generic Elective-4 Practical		2/1
V	Core course-XI	Internet Technologies	4
	Core Course-XI Practical/Tutorial	Internet Technologies Lab	2
	Core course-XII	Theory of Computation	5
	Core Course-XII Practical/Tutorial	Theory of Computation Tutorial	1
	Discipline Specific Elective-1	DSE-1	4
	Discipline Specific Elective-1 Practical/Tutorial	DSE-1 Lab	2
	Discipline Specific Elective-2	DSE-2	4
	Discipline Specific Elective-1 Practical/Tutorial	DSE-2	2
VI	Core course-XIII	Artificial Intelligence	4
	Core Course-III Practical/Tutorial	Artificial Intelligence Lab	2
	Core course-XIV	Computer Graphics	4
	Core Course-XIV Practical/Tutorial	Computer Graphics Lab	2
	Discipline Specific Elective-3	DSE-3	4
	Discipline Specific Elective-3 Practical/Tutorial	DSE-3 Lab	2
	Discipline Specific Elective-4	DSE-4	4
	Discipline Specific Elective-4 Practical/Tutorial	DSE-4 Lab	2
Total Credits			140

Skill Enhancement Courses (Credit: 02 each): SEC-1, SEC-2

SEC - 1
   Android Programming

SEC - 2
   PHP Programming

Note : University may include more options or delete some from this list

Discipline Specific Elective Papers (Credit: 06 each): DSE-1, DSE-2 DSE-3, DSE-4

DSE - 1 (any one)
   (a)   System Programming
   (b)   Numerical Methods
   (c)   Operational Research for Computer Science

DSE - 2 (any one)
   (a)   Microprocessor
   (b)   Modeling and Simulation
   (c)   Advanced Algorithms

DSE - 3 (any one)
   (a)   Machine Learning
   (b)   Introduction to Data Sciences
   (c)   Combinatorial Optimization

DSE - 4 (any one)
   (a)   Digital Image Processing
   (b)   Data Mining
   (c)   Project Work/Dissertation

Note : University may include more options or delete some from this list

GENERIC PAPERS FOR 2018-19

The newly admitted students in all Honours courses are required to exercise their option for Generic Elective Papers in Semester-I and Semester-II respectively. It is to be noted that student admitted in one department's course has to study the Generic Elective paper being offered by other department. For example a student admitted in B.A. (Hons.) Economics has to

study the Generic Elective Paper offered by other departments (e.g. Commerce, Pol.Sc., Math, Hindi, History, English, Computer Sc., Physical Education, Management Studies, etc.).The list of papers offered by different departments are given below:

I- Department of Commerce
Meant for students of all Honours Courses except B. Com. (Hons.)

Semester-I
Paper Name (i) Insurance and Risk Management

Semester-II
Paper Name (i) Investing in Stock Market

II- Department of Economics
Meant for students of all Honours Courses except Eco. (Hons.)

Semester-I
Any one of the following offered by the department
Paper Name (i) Introductory Microeconomics
(ii) Economics History of India

Semester-II
Paper Name (i) Introductory Macroeconomics
(ii) India and the Indian Ocean Economy

III- Department of English
Meant for students of all Honours Courses except English (Hons.)

Semester-I
Any one of the following offered by the department
Paper Name (i) Language, Literature and Culture
(ii) Contemporary India: Women and Empowerment

Semester-II
Any one of the following offered by the department
Paper Name (i) Media and Communication Skill
(ii) Academic Writing and Composition

IV- Department of Mathematics
Meant for students of all Honours Courses

Semester-I
Paper Name (i) Calculus
Semester-II
Paper Name (i) Linear Algebra

V- Department of Hindi
Meant for students of all Honours Courses except Hindi (Hons.)

Semester-I
Any One of the following offered by the department
Paper Name (i) Lokpriya Sahitya
(ii) Hindi Cinema aur Uska Adhyayan

Semester-II
Any One of the following offered by the department
Paper Name (i) Rachanatmak Lekhan
(ii) Pathkatha Tatha Samvad Lehan

VI- Department of History
Meant for students of all Honours Courses except History (Hons.)

Semester-I
Any One of the following offered by the department
Paper Name (i) Delhi through the Ages
(ii) History of Science & Technology

Semester-II
Any One of the following offered by the department
Paper Name (i) Issues in contemporary World (1945-2000 CE)
(ii) Cultural Diversity in Delhi

VII- Department of Computer Science
Meant for students of all Honours Courses except Computer Sci. (Hons.)

Semester-I
Paper Name (i) Introduction to Programming

Semester-II
Paper Name (i) Introduction to database systems

VIII- Department of Political Science
Meant for students of all Honours Courses

Semester-I
Paper Name (i) Nationalism in India

Semester-II
Paper Name (i) Understanding Ambedkar

IX- Department of Management Studies
Meant for students of all Honours Courses

Semester-I
Any One of the following offered by the department
Paper Name (i) Entrepreneurship Development
(ii) Ethics & Corporate Social
Responsibility
(iii) Tax Planning

Semester-II
Any One of the following offered by the department
Paper Name (i) Entrepreneurship Development
(ii) Ethics & Corporate Social
Responsibility
(iii) Tax Planning

Note: Students who have to study a paper in Semester-I has to opt for another paper in Semester-II

X- Department of Physical Education
Meant for students of all Honours Courses

Semester-I
Paper Name (i) Introduction to Physical Education in contemporary context
Semester-II
Paper Name (i) Fitness, Wellness & Nutrition

Please Note: For any option to be given, a minimum of 25 students or any other minimum number to be decided by the College are required. If number of students opting for a particular option are less than the required number then that option will no be given. Syllabi contents of all the above courses are available on the University/ Concerned University Department Website. Option Form is available in College's Office Website and the same (duly filed) is to be deposited in the office.

For more details of the course Contents please refer to the DU Website of Respective Department

Procedure for Admission

1. Candidates are advised to see the admission cut off list which will be displayed on the DU/ College Website and College notice board. No individual intimation will be sent to the applicants about their admission.
2. Eligible Candidates whose name appears in the cut-off list shall be required to fill up the provisional Admission Form and submit it along with necessary certificate/ documents and deposit their fees as per procedure.

Important dates for receipt of application forms and notification of admission lists are given in the **e-bulletin of information available on** www.cvs.edu.in

At the time of admission, students must bring the following documents in original, along with copies attested by a gazetted officer/self attested copies.
1.) Class X Board Examination Certificate
2.) Class X Mark-Sheet
3.) Class XII Mark-Sheet
4.) Class XII Provisional Certificate / Original Certificate
5.) Recent Character Certificate
6.) SC/ST/PwD/CW/KM Certificate (in the name of the Applicant) issued by the competent authority
7.) OBC (Non-Creamy Layer) Certificate (in the name of the Applicant) as in central list
8.) Transfer Certificate from school / college as well as Migration Certificate from Board/ University are required from those students who have passed senior secondary exam from outside Delhi
9.) At least two passport size self-attested photographs.

The University will accept self-attested copies of documents / papers provided by the students. It is made clear that if any false attestation / falsified records are detected, the student will be debarred from attending any programme in the University / or its Colleges for next five years and in addition, a criminal case under relevant sections of IPC (viz. 470,471,474 etc.) will be instituted against him/her.

Students admitted to the College will be bound by the existing rules and regulations of the College and the University and any new rules/regulations framed from time to time.

Eligibility Conditions

For General Category

The minimum percentage of marks required for admission for Hons. Courses is 45% aggregate and 40% for Vocational Courses in Senior Secondary School Certificate Examination (Class XII) of the Central Board of Secondary Education, New Delhi passing in four subjects (one language and three elective subjects) or an examination recognised as equivalent thereto.

For Reserved Category

(a) Scheduled Caste/ Scheduled Tribe

The minimum eligibility requirement for the scheduled caste /scheduled tribe candidates will be that they must have passed the qualifying school examination. Where the admission is based on screening /written test, the SC/ST candidates would also be required to take the test but their merit list will be drawn separately.

(b) Other Backward Classes

The OBC candidates shall be given a relaxation in the minimum eligibility in the qualifying examination and in the minimum eligibility(if any) in the admission entrance test to the extent of 10% of the minimum eligibility marks prescribed for the general category candidates. All those OBC candidate who meet the minimum eligibility marks in the qualifying examination and the minimum eligibility marks (if any) in the entrance test shall be eligible for admission in order of their merit, keeping in view the availability of seats reserved for them. The OBC candidates who belong to the 'Non-Creamy Layer' and whose castes appear in the Central List of the OBCs only shall be eligible to be considered for admission under the OBC category.

(c) Persons With Disabilities

As per the provisions of Rights of Persons with Disabilities Act, 2016, not less than five percent (5%) seats are reserved for Persons with Benchmark Disabilities, where "person with benchmark disability" means a person with not less than forty percent (40%) of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority. It may be noted that the erstwhile Persons with Disability Act, 1995, under which reservation for Persons with Disabilities in admissions was provided earlier has now been repealed.

(d) Children/Widows of the eligible Armed Forces Personnel (CW Category)

A concession of 5% marks in minimum eligibility requirements in the qualifying examinations shall be given.

Please Note:

1) Students seeking admission into any category are advised to consult the Bulletin of Information of University of Delhi, regarding detail rules & guidelines governing admission in any category.
2) Admission will be finalized strictly on the basis of merit.
3) No student will be allowed to take admission in two courses/colleges simultaneously. In case, a candidate is found admitted in two courses/colleges simultaneously, the admission in all courses/colleges will be cancelled.
4) For admission under the reserved categories of Kashmiri Migrants/Children of War Widows, the admission process shall continue to be centralized and conducted at the University level by the office of Deputy Registrar, Academic.
5) All those candidates who are covered under any of the categories of reservation for children of War Widows/Kashmiri Migrants must register separately online/ offline if they wish to be considered for any other category (Gen./OBC/SC/ST/PwD).

Procedure for Calculating "Best Four"

I. Procedure for calculation of 'Best Four' subjects percentage for Honours Programmes (For admission to Arts/ Humanities Programmes):

a. The merit shall be determined on the basis of one language and three best academic/elective subjects from .

b. Out of three, academic/elective subject chosen above, one must be the concerned subject in which the admission is sought, failing which a deduction of 2.5% will be imposed on the calculated 'Best Four' percentage.

For honours in languages refer to point 6 of Basis of calculation of Best Four given below.

Note:

i. If an applicant doesn't include the subjects given in in 'Best Four', then a deduction of 2.5% of maximum marks will be levied for each subject for the purpose of calculating 'Best Four'.

ii. All subjects to be included in the calculation of 'Best Four' must have at least 70% theory component of exam. In case, the subject to be considered does not have 70% theory component and 30% practical component, then the marks of theory and practical only shall be converted to 70% and 30%, respectively on pro rata basis. These new marks will then be considered for calculation of "Best Four".

Examples

(1) If an applicant has scored: Physics 90 (theory 50, practical 40; max. marks theory 60, practical 40), and Chemistry 91(theory 52, practical 39; max. marks theory 60, practical 40) which is not in ratio of 70: 30, then the marks can be converted on pro rata basis

Pro rata marks in physics = 88.33; ((50/60) x 70 + (40/40) x 30) = 58.33 + 30 = 88.33

Pro rata marks in chemistry = 89.92; ((52/60) x 70 + (39/40) x 30) = 60.66 + 29.25 = 89.91

(2) If an applicant has scored: Physics 88 (theory 45, IA 14, practical 29; max. marks theory 56, IA 14, practical 30), Chemistry 92 (theory 48, IA 14, practical 30; max. marks theory 56, IA 14, practical 30), English (90) and Biology 95 (theory 51, IA 14, practical 30; max. marks theory 56, IA 14, practical 30). Mathematics 92. The marks in Physics, Chemistry and Biology have less than 70% theory component and therefore have to be converted to 70:30 ratio on pro rata basis.

For Physics, it is 56.25 + 29 = 85.25; ((45/56) x 70 + (43/44) x 30) = 56.25+29.3 = 85.55

For Chemistry, it is 60 + 30 = 90; ((48/56) x 70 + (44/44) x 30) = 60 + 30 = 90

For Biology, it is 63.75 + 30 = 93.75; ((51/56) x 70 + (44/44) x 30) = 63.75 + 30 = 93.75

The following discipline subjects must be treated as Academic/ Elective subjects for the purpose of undergraduate admissions. All other subjects offered by different boards may be treated as non- elective.

LIST A
(Academic/Elective Subjects)

Arabic	English	Italian	Psychology
Bengali	French	Legal Studies	Sanskrit
Botany	Geography	Mathematics	Sociology
Biology/ Biotechnology	Geology	Persian	Spanish
Chemistry	German	Philosophy	Statistics
Commerce/Business Studies	Hindi	Physics	Urdu
Computer Science/ Informatics Practices	History	Political Science	Zoology
Economics	Home Science	Punjabi	Accountancy

Basis of calculation of Best Four

1. Mass Media Studies will be treated as an academic subject for the purpose of admission to B.A. (Hons.) Journalism (Hindi/ English).

2. In case an applicant has studied elective and core languages, the core/ elective language subject will be treated as language, while elective language can be considered as academic/ music elective subject.

3. Admission to B.A. (Hons.) Applied Psychology will be based on 'Best Four' percentage as in B.A. (Hons.) Psychology.

4. Admission to B.A. (Hons.) Social Work and B.A. (Hons.) Philosophy will be based on 'Best Four' percentage including one language and three academic/elective subjects as per the above procedure.

5. The applicants must have studied and passed Mathematics at the qualifying exam for admission to B.A. (Honours) in Economics.

6. (a) For admission to Honours in any language programme, advantage of 2% in the 'Best Four' percentage will be given to those applicants who have studied that particular elective language.

(c) In case, an applicant has not studied a language at qualifying exam and is seeking admission to Honours in that language (except for Honours in English and Hindi, refer (c)), deduction of 5% will be imposed on 'Best Four' percentage.

(d) For admission to Honours in English and Hindi, the applicant must have studied and passed the respective language in the qualifying exam and should include respective language for calculation of 'Best Four' percentage.

7. University may define any other relevant subjects as an academic/ elective for a particular Honours programme.

Example 1: If an applic ant has scored: Accountancy (90), Business Studies (92), English Core (88) and Economics (94). Total marks in four subjects are 90+92+88+94=364, Percentage is 91%. The effective percentage for: B.A. (Hons.) English is 91%, Not eligible for B.A. (Hons.) Economics, (Maths not studied passed) B.A. (Hons.) Political Science is 91% - 2.5% = 88.5%. (Political Science not studied & passed)	**Example 2:** If an applicant has scored: Physics (96), Chemistry (92), English Core (90) and Mathematics (94), Economics (83). **Case1:** Total marks in four subjects are 96+92+90+94=372, Percentage is 93%. The effective percentage for: B.A. (Hons.) History is 93% - 2.5% = 90.5%, B.A. (Hons.) English is 93%, As economics is not considered in Best Four **Case2:** Total marks in four subjects are 96+90+94+83=363, Percentage is 90.75%. The effective percentage for: B.A. (Hons.) Economics is 90.75% **Comparing Case1 & Case2, Best Four for** **B.A. (Hons.) Economics is90.75%**
Example 3: If an applicant scored: Accounts (88), English Core (92), Pu njabi Elective (90), Mathematics (82) and Web Designing (96). Total marks in four subjects are 88+92+90+96=366, Percentage is 91.5%. The effective percentage for: B.A. (Hons.) History is 91.5% - 2.5% - 2.5% = 86.5% B.A. (Hons.) Punjabi is 95% + 2% = 92.5% B.A. (Hons.) English is 90.5% = 89%. 2.5% is deducted as Web Desiging not listed subject (List A)	**Example 4:** If an applicant has scored: Accounts (90), Business Studies (92), English Core (88) and Home Science (94), Mathematics (85). Total marks in fou r subjectsare 90+92+88+94=364, Percentage is 91%. The effective percentage for B.A. (Hons.) Psychology is 91 – 2.5 = 88.5% The effective percentage for B.A. (Hons.) Economics is 91 – 2.5 = 88.5% The effective percentage for B.A. (Hons.) English is 91%

Example 5:	Example 6:
If an applicant has scored: Physics (85), Chemistry (90), English Core (90), Biology (85) and Mathematics (75). Total marks in Best four are: 85+90+85+90=350 The percentage is 87.5% The effective percentage for: B.A. (Hons.) English is 87.5% B.A. (Hons.) Political Science is 87.5 % – 2.5% = 85% B.A. (Hons.) Economicsis 87.5 % – 2.5% = 85%	If an applicant has scored: English Elective (92), History (65), Political Science (85), Geography (89) and Home Science (90). Total Marks in four subjects are 92+85+89+90=356, excluding History. The percentage is 89%. The effective percentage for: B.A. (Hons.) English is 89 % + 2% (Elective)= 91% B.A. (Hons.) Political Science is 89% B.A. (Hons.) History is 89 - 2.5% = 86.5% (History not included) B.A. (Hons.) Psychology is 89-2.5% = 86.5%

I. Procedure for calculation of 'Best Four' subjects percentage for B. Com. (Honours)/B.Com.:

One Language from Part 1 of List C1 + three best subjects out of Part 2 of List C1.

OR

One Language from Part 1 of List C1 + any combination of subjects out of Part 2 of List C1, List C2 or any other subject (not listed either in List C1 or List C2). In such a case, the deduction of marks from aggregate percentage of 'Best Four' shall be as follows:

i.   For every subject included from List C2, a deduction of one percent in aggregate percentage of "Best Four"
ii. For every other subject (not listed either in List C1 or List C2), a deduction of 2.5% per subject in aggregate percentage of 'Best Four'.

Note:
1. The applicant must have studied and passed Mathematics/Business Mathematics at the qualifying examination for admission to B. Com. (Hons.).
2. The computation of 'best four' subjects in the above framework should lead to an effective and unique 'best four' which would be higher than any other combination of 'Best Four' subjects.

LIST C1 – List of Core Subjects for B.Com.(Hons.)/B.Com.

PART 1 (Language)	PART 2 (Core Subjects)
English	Mathematics
Hindi	Accountancy
	Business Studies/ Commerce
	Economics

LIST C2 – Additional List of Subjects for B. Com. (Hons.)/ B.Com.

Botany	Geography	Philosophy	Statistics
Business Mathematics	Geology	Physics	Zoology
Biology/ Biotechnology	History	Political Science	
Chemistry	Home Science	Psychology	
ComputerScience/ Informatics Practices	Legal Studies	Sociology	

Example 7: If an applicant has scored: Accountancy (90), Business Studies (92), English Core (88) and Economics (94). Total marks are 90+92+88+94=364, Percentage is 91%. Not eligible for B.Com. (Hons.) The effective percentage for B.Com. is 91%	**Example 8:** If an applicant has scored: Physics (96)*, Chemistry (92), English Core (90) and Mathematics (94). Total marks are 96+92+90+94=372, Percentage is 93%. The effective percentage for both B.Com. (Hons.) & B.Com.is 93 – 2 x 1% = 90%
Example 9: If an applicant scored: Accountancy (88), English Core (92), Punjabi Elective (90), Mathematics (82) and Web Designing (96). **Case 1:**Total marks are 88+92+90+96=366, Percentage is 91.5%. The effective percentage is 91.5 – 2 x 2.5% = 86.5 **Case 2:** Total marks are 88+92+82+96= 358 Percentage is 89.5%, The effective percentage is 89.5% - 2.5% = 87% **Case 2 is unique —best four‖, so effective percentage for both B.Com. (Hons.) & B.Com. is 87%**	**Example 10:** If an applicant has scored: Accountancy (90), Business Studies (92), English Core (88) and Home Science (94), Mathematics (85). **Case 1:** Total marks are 90+92+88+94=364, Percentage is 91%. The effective percentage is 91% – 1% = 90% **Case 2:** Total marks are 90+92+88+85=355, Percentage is 88.75%. The effective percentage is 88.75% **Case 1 is the —best four‖, so effective percentage for both B.Com. (Hons.) & B.Com. is 90%**
Example 11: If an applicant scored: History (88), English Core (92), Political Science (90), Philosophy (67) and Web Designing (96). Total marks are 88+92+90+96=366, Percentage is 91.5%. Not eligible for B.Com. (Hons.) The effective Percentage for B.Com. is 91.5% – 1% – 1% – 2.5% = 87%	**Example 12:** If an applicant has scored in Mathematics (90), Business Studies (82), Hindi (88), Web designing (94)* and Painting (95)*. Case 1: Total marks are 90+88+94+95=367. The Percentage is 91.75%. The effective percentage is 91.75% – 2x2.5% = 86.75 Case 2: Total marks are 90+82+88+95=354. The Percentage is 88.75%. The effective percentage is 88.75% – 2.5% = 86.25
	Case 1 is the —best four, so effective percentage for both B.Com. (Hons.) & B.Com. is 86.75%

II. Procedure for calculation of 'Best Four' subjects percentage for B.A. programme:

a. One Language (Core/Elective/Functional)

b. Any three elective subjects can be chosen. A deduction of upto 5% on'Best Four'percentage may be imposed if there is a change of stream for admission to B.A. programme, which means either from Commerce stream to or Science stream to Arts/Humanities/Social Sciences.

c. One non-listed (of) subject can be included in calculation of 'Best Four' without any deduction.

d. For admission to B.A. (Vocational) only, related vocational subjects may be treated at par with academic/elective subjects and upto two vocational subjects, which are in relationship with the programme of study may be included for the calculation of 'Best Four'.

e. If an applicant opts for Modern Indian Language (MIL) (Except Hindi) as a subject, an advantage of up to 10% may be given in 'Best Four' in those colleges where MIL is offered as a subject.

Note:

i. The college will have to notify the actual deduction upto 5% for change of stream before hand by uploading on their website and intimating the same to the University.

ii. If more than one non-listed subject is included for calculation of 'Best Four', a deduction of 2.5% each in 'Best Four' may be levied in addition to deduction due to change of stream, if any.

Examples for calculation of 'Best Four' Percentage are given below.

Example 13: If an applicant has scored in Accountancy (90), Business Studies (92), English Core (88) and Economics (94). Total marks are 90+92+88+94=364. The Percentage is 91%. The effective percentage for B.A. programme is 91% - 5%** =86%	**Example 14:** If an applicant has scored in Physics (96)*, Chemistry (92)*, English Core (90) and Mathematics (94). Total marks are 96+92+90+94=372 and Percentage is 93%. The effective percentage for B.A. programme is 93% - 5%**=88%
Example 15: If an applicant scored: History (88), English Core (92), Political Science (90) and Web Designing (96)* Total m arks are 88+92+90+96=366, Percentage is 91.5%. The effective Percentage for B.A. programme is 91.5%	**Example 16:** If an applicant has scored in Accountancy (90), Business Studies (62), English Core (88), Web designing (94)* and Painting (95)*. Total marks ar e 90+95+88+94=367. The Percentage is 91.75%. The effective percentage for B.A. Programme is 91.75% -5%**-2.5#=84.25%

** is deduction due to change of stream. # is for second vocational subject.

Admission to Science Programmes

The Basis of Selection for Mathematical Sciences/Science/Interdisciplinary & Applied Sciences programmes is listed in Section 5.1.4 and Section 5.1.5. All the subjects to be included for Basis of Selection (PCM/PCB/PCMB) must have at least 70% theory component of examination. In case, the subject to be considered does not have 70% theory component and 30% practical component, then the marks of theory and practical only must be converted to 70% and 30% , respectively on pro rata basis. These new marks will then be considered for calculation of PCM/PCB etc.

Example 17: If an applicant has scored: Physics 90 (theory 50, practical 40; max. marks theory 60, practical 40), Chemistry 91(theory 52, practical 39; max. marks theory 60, practical 40), English (90) and Mathematics (95), Physical Education (92). Physics and Chemistry have 60% theory component and 40% practical marks. Pro rata marks in physics = 88.33% Pro rata marks in chemistry = 89.92% Therefore, Total marks in PCM are: 88.33+89.92+95=273.25=91.08% and PCME are: 88.3+89.92+95+90 = 363.25 = 90.81%.	**Example 18:** If an applicant has scored: Physics 88 (theory 45, IA 14, practical 29; max. marks theory 56, IA 14, practical 30), Chemistry 92 (theory 48, IA14, practical 30; max. marks theory 56, IA 14, practical 30), English (90) and Biology 95 (theory 51, IA 14, practical 30; max. marks theory 56, IA 14, practical 30). Mathematics 92. Physics, Chemistry and Biology have less than 70% theory component and must be converted to 70:30. For Physics, it i s 56.25+29 = 85.25; For chemistry, it is 60+30= 90; For biology, it is 63.75+30= 93.75. The PCB is 89.77% ; PCM is 89.19%

IV. Procedure for calculation of 'Best Four' subjects percentage for B.A. (VS):

 a. One Language (Core/Elective/Functional)

 b. Any three elective subjects as per **List A** can be chosen.

 c. One non-listed subject can be included in calculation of 'Best Four' without any deduction.

 d. Related vocational subjects may be treated at par with academic/elective subjects and up to two vocational subjects which are in relationship with the course sought may be included for the calculation of 'Best Four'.

 e. A deduction of 1% on 'Best Four' percentage will be imposed on the candidates of science stream.

Note:

 i. If more than one non-listed subject is included for calculation of 'Best Four', a deduction of 2.5% each in 'Best Four' may be levied in addition to deduction due to change of stream, if any.

 ii. All subjects to be included in the calculation of **'Best Four'** must have at least 70% theory component of exam. In case, the subject to be considered does not have 70% theory component and 30% practical component, then the marks of theory and practical only shall be converted to 70% and 30%, respectively on pro rata basis. These new marks will then be considered for calculation of 'Best Four'.

Basis of calculation of Best Four

 1. In case an applicant has studied elective and core languages, the core language subject will be treated as language, while elective language can be considered as academic/ elective subject.

 2. The applicants must have studied and passed Mathematics at the qualifying exam for admission to B.A. (Honours) in Economics.

 3. For admission to Honours in English and Hindi, the applicant must have studied and passed the respective language in the qualifying exam and should include respective language for calculation of 'Best Four' percentage.

 4. University may define any other relevant subjects as an academic/ elective for a particular Honours programme.

Scheduled caste |Scheduled tribe| Obc| Pwd

There is a reservation as per University rules for the students belonging to SC/ST/OBC/PwD. categories. They will be admitted by the College directly and their cut-off for admission will be notified separately. The rules & eligibility for admission will be governed by the rules and regulations of DU/UGC/GOI.

Foreign Students

Foreign Students who satisfy the course and age requirements are required to apply to :

Foreign Students Advisor,

Foreign Students Registry,

C/o Faculty Management Studies

University of Delhi, Delhi-110007

For Further information, please contact the Foreign Students Advisor, Delhi University

College Fees and Other Annual Charges

Details of admission fee and other annual charges to be paid by the students (at the time of admission) of 1st year of **BA (VS) and Bachelor with Honours in Commerce, Economics, History, Hindi, English, BMS*** during the year 2017-2018.

*The fee of BMS is tentative & may be changed.

Maintenance Grant

Admission fee	5.00
Tuition fee	180.00
Library Reading Room fee	400.00
College Magazine fee	150.00
Identity Card	50.00
Medical fee	50.00
Garden fee	15.00
Total	₹ **850.00**

Students' Socities Account

Students' Societies Account

University Enrolment fee	250.00
University Athletics Association fee	50.00
University Union (D.U.S.U.)	20.00
University cultural fee	5.00
W.U.S. fee	5.00
Anti-Sexual Harassment fee	10.00
University Development fee	600.00
Sports fee	500.00
Social Function fee	100.00
College Students Union fee	350.00
Academic Societies fee	200.00
Students Aid/Welfare fund fee	10.00
Development fee	1500.00
Amenities fund fee	1500.00
Placement fee	600.00
N.C.C. fee	50.00
N.S.S. fee	50.00
Environment fee	150.00
Security (Refundable)	1000.00

Cultural,Trade, Exhibition &Industrial Tour/Study Visit (All Courses) fee 650.00

Computer Charges & governance 1000.00

Internal Exams & Stationery 200.00

Students' Societies Activities Fee...500.00

Total	₹ **9300.00**
Grand Total	**(850+9300)** ₹ **10150.00**

B.Sc (Hons.) Computer Science Course Fee ₹ 34250.00
BA (Hons) Business Economics Course Fee ₹ 25000.00

General Rules regarding fees ///////////

1. Students will pay the fees in advance at the time of admission.
2. The Examination fee shall be paid afterwards as per schedule to be notified on the notice board.
3. All annual dues are payable along with the tuition fee at the time of admission.

Cancellation of Admission and Refund of Fees ////

Sr. No.	Reasons for seeking refund	Quantum of fee to be refunded
1	When a student applies for withdrawal of admission upto 31st July.	Full fee after deduction of ` 500/- and full examination fee.
2	When a student applies for withdrawal of admission on or after 1st August till three working days before the last date of admission (including the last day of admission).	Full fee after deduction of ` 1000/- and full examination fee.
3	When admission is made inadvertently due to error/omission/ commission on the part of the University/College.	Full fee and full examination fee.
4	When cancellation of admission is due to concealment/ falsification of facts, submission of false/fake certificates(s), providing misleading information by the student or for any error/mistake on the part of the student.	No fee will be refunded.
5	In case of Migration of a student in III semester from one college to another college (If permissible under the University rules), up to 31st August of the year of migration.	Full fee after deduction of 20% of the total fee and full examination fee.
6	When a student of Self Financing course applies for withdrawal of admission on or before the last date of admission.	Full fee after deduction of ` 1000/- and full examination fee.
7	If a student provisionally admitted to a course on declaration of the result of his qualifying examination/compartmental examination becomes ineligible for admission and his/her admission is cancelled.	Full fee after deduction of ` 1000/- provided that he/she applies for refund in the same Financial Year.
8	In case a student after his/her admission expires within one month of the last date of admission.	Full fee including examination fee will be refunded to his/her parents.
9	When a student has been allowed to change the course of study in the same college or within the departments of the University.	After adjustment of fees already paid the student will be required to pay the remaining amount due as prescribed for the new course. In case the student paid in the previous course more than the amount due for the second course, the excess amount will be refunded/ adjusted towards further month(s) fee

Payment of college dues

(IInd / IIIrd Year Students)

The students of 2nd and 3rd year should deposit their fee along with the annual dues as soon as the results of the respective examinations are declared. In no case fee will be accepted beyond one month from the date of the declaration of the result. The class wise date of payment of dues will be notified on the College notice board at the appropriate time.

Re admission of the students

Re-admission of students will be made as per rules of University of Delhi.

Identity Cards

Every student of the College is issued an identity card which he/she is expected to carry with him/her at all times. He/she will have to produce the same whenever required to do so. Duplicate Identity Card shall be issued as per procedure prescribed by the College.

Notice Board

It shall be the duty of every student to check the Notice Board daily. No excuse shall be entertained for non-compliance with any order on the plea that he/she has not seen the notice board.

Office Hours for Student Dealing

The College Office works from 9.00 a.m. to 5.30 p.m. from Monday to Friday for all student dealings. Generally the students shall have to apply in advance for issue of all certificates/duplicate identity cards/attestation of forms.

The Students can meet the Principal regarding their problems between 11.00 a.m. and 12.00 noon on all working days. However, before meeting the Principal, they may contact the College Administrative Officer for assistance and guidance.

CVS DU Alumini Association

(Old Students' Association)

All outgoing students can become members of the Association against payment of membership fee as decided by the College from time to time.

Overseas Students' Association

The College has an Overseas Students Association of which all the overseas students of the College are automatically members. This association arranges cultural get-together of the overseas students to promote greater understanding about their culture amongst Indian students.

Attendance

All students are expected to attend classes regularly. The students will be governed by the attendance rules framed/to be framed by the College/University from time to time. However, the same will be available on the University/College Website.

Code of Conduct

The Principal may appoint a board of faculty members to take care of the discipline among students, with powers to deal with breach of discipline. The students should avoid the following:

- Irregular Attendance
- Causing disturbance in or outside class-rooms, the office, library or the playgrounds.
- Refusal to participate in the co-curricular activities of the college or perform the duties assigned to them.
- Misconduct or misbehavior at any time.
- Disobedience of orders given to them by the Principal and Teachers.
- Disfigurement, or damage to, the College building, property and books.
- Parents/Guardians are requested to help the College authorities in keeping their wards disciplined.

The College Associations organise educational cum excursion trips for students. Parents/ Guardians are advised to seek verification of such trips from college authorities before permitting their wards.

Internal Assessment

(1) (i) The scheme for Internal Assessment shall be followed in the regular stream only, with exclusions as per the Appendix, and shall be applicable to the students admitted from the academic session 2003-04 onwards (i.e. to begin with for the first year students) in both undergraduate and postgraduate degree courses. This scheme of Internal Assessment shall not be applicable to the School of Correspondence Course and Continuing Education, Non-Collegiate Women's Education Board and Non-Formal Education Cell (formerly External Candidates Cell). The specific Ordinances pertaining to schemes of examinations of various courses shall stand amended, mutatis mutandis, to the extent of internal assessment as laid down in this Ordinance, subject to exclusions referred to above.

(1) (ii) Internal Assessment marks shall be shown separately in the Marks Sheet issued by the University and these marks shall be added to the annual/semester examination marks for determining the division of the student.

(2) 25% of the maximum marks in each paper in undergraduate courses shall be assigned for Internal Assessment and the remaining 75% marks for the annual/semester University Examination; the time duration and other modalities of the annual/semester Examination with respect to this 75% component shall remain as per existing schemes of examination for various undergraduate courses.

(2) (I) (a) There shall be 10% weightage assigned to Class test.

(2) (ii) (a) Each student shall be assessed on the basis of written assignments/tutorials as well as on the basis of project reports/term papers/seminars. There shall be 10% weightage for such written assignment; and project reports/presentations/term papers/seminars. Each student shall be given at least one written assignment per paper in each term, subject to a maximum of 12 written assignments per year for all the papers taken together.

(2) (ii) (b) Where the maximum marks in a paper are less than 100, for example 50 marks, the nature of written assignments/ tutorial work shall stand adjusted paripassu.

(2) (iii) There shall be 5% weightage for regularity in attending lectures and tutorials, and the credit for regularity in each paper, based on attendance, shall be as follows :More than 67% but less than 70% - 1mark70°/0 or more but less than 75% -2 marks75% or more but less than 80% - 3 marks80% or more but less than 85% - 4 marks85% and above - 5 marks [Medical certificates shall be excluded while calculating credit towards marks to be awarded for regularity, though such certificates shall continue to be taken into account for the purpose of calculating eligibility to appear for examinations as per the existing provisions of Ordinance VII.2.9.(a)(ii).]

(2) (iv)There shall be a Moderation Committee for Internal Assessment in each College, discipline-wise, which shall comprise of the senior most teacher in the department, the teacher-in-charge of the department and the previous teacher-in-charge of the department: provided that if, for any reason, the membership of the Committee falls below 3, the Principal of the college shall nominate suitable members from among the teachers of that department/college to fill the vacancies.

(3)With the introduction of Internal Assessment, the maximum marks for the University Examination in each paper shall stand reduced accordingly. (4)The promotion criteria shall be as per the existing Ordinances for University Examinations, as applicable to respective courses. In addition, the same criteria shall apply to the total of the University Examination and the Internal Assessment, taken together. (5) (i)There shall be a Monitoring Committee for Internal Assessment at the University level consisting of the Dean of Colleges as the Chairperson along with three other Deans one of whom shall be a member of the Executive Council, and the Controller of Examinations as Member-Secretary. The Committee shall monitor the receipt of Internal Assessment marks from various colleges and ensure timely compliance. If a College fails to submit the Internal Assessment marks in time, the University shall not declare the result for such a course in that College. The responsibility for non-declaration of the result of any course in the college in such circumstances will be solely that of the college. (5) (ii)There shall be a Monitoring Committee for Internal Assessment in every College, which shall be chaired by the Principal of the College and will be made up of the Vice-Principal (and in case there is no Vice-Principal, the Bursar), Secretary Staff Council, and two senior faculty members to be nominated by the Principal. This Committee shall be responsible for the entire process of Internal Assessment in the College, including redressal of grievances, if any.

(6) Win the case of students who repeat one or more paper(s), or all papers of Part I or Part II or Part III, the Internal Assessment marks shall be carried forward. (6) (ii)In the following special cases, in lieu of Internal Assessment, students shall be awarded marks (for the previous years. papers) in the same proportion as the marks obtained in that paper in the University Examination.

(6) (ii) (a)Students who migrate from other Universities to the University of Delhi in the IInd Year;

(6) (ii) (b)Students who fail in the Part I Examination of Honours Courses and join Pass/General Courses in the IInd year; and

(6) (ii) (c)Students who transfer from 1st year Pass/General Courses to Honours Courses in the 2nd year.

(6) (iii) Students who migrate from non-formal streams in the University of Delhi (i.e. School of Correspondence Courses and Continuing Education, Non-Collegiate Women.s Education Board and Non-Formal Education Cell, formerly External Candidates Cell) to the Regular stream and vice versa, shall carry as such the marks obtained in the preceding year(s).

(7)Tutorials shall be held regularly for the post-graduate courses of the University by the concerned Department in cooperation with Colleges; and at least 25% marks shall be assigned for Internal Assessment in each paper of the post-graduate courses. The Internal Assessment in the post-graduate courses may be based on regularity and attendance; class tests and house examination; and written assignments, projects/term papers/seminars/fieldwork. Post-graduate courses where the weightage of Internal Assessment is 25 per cent or more, Departments may continue with the existing schemes.

(8)In the case of a student who is selected as a member of the N.C.C. to participate in the annual N.C.C. Camps or is deputed to undertake Civil Defence work and allied duties, or in the case of a student who is

enrolled in the National Service Scheme and is deputed to various public assignments by or with the approval of the Head of the institution concerned, or a student who is selected to participate in sports or other activities organized by the Inter-University Board or in national or international fixtures in games and sports approved by the Vice- Chancellor, or a student who is required to represent the University at the Inter-University Youth Festival, or a student who is required to participate in periodical training in the Territorial Army, or a student who is deputed by the College to take part in Inter-College sports, fixtures, debates, seminars, symposia or social work projects, or a student who is required to represent the College concerned in debates and other extracurricular activities held in other Universities or such other activities approved by the Vice-Chancellor, the following provision will apply : (8) (i)A student in the categories listed above, will have to fulfill the requirement of written assignments and projects/term papers/seminars/field-work with the flexibility, however, that he/she may, if necessary, be allowed additional time for submission of written assignments. (8) (ii)A student in the categories listed above, who is unable to write the House Examination on account of his/her participation in such aforesaid activities, may be assessed by the College through an alternative mode in lieu of the House Examination. This may be done only in exceptional circumstances. (8) (iii)A student in the categories listed above, will get the benefit of attendance for Internal Assessment for the classes missed as per the existing provisions of Ordinance VII.2.(9)(a)(i). (9) (i)The University reserves the right to review, and if necessary moderate the marks in Internal Assessment in any paper/ papers in any College/Department. (9) (ii)The respective University Moderation Committees in each subject shall moderate, if necessary, the Internal Assessment marks across Colleges.

Note 1 : For details refer to ordinance VIII E copies of which are available in the office/library.

Note 2 : The above scheme of internal assessment may be modified in view of the semester system to be introduced in all the courses.

Examination

University examinations are held twice a year for semester based courses. Periodic assessments and class tests are held in the College to prepare the students for the end term examination.

Total Prohibition of Ragging

Regulations have been made by UGC / Government to root out ragging in all its forms from Universities, Colleges and other educational institutions in the country by prohibiting it by law, preventing its occurrence by following the provisions of these Regulations and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force.

"Ragging" means the following:

Any conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such student will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.

Ragging in all its forms is totally banned in the entire institution, including its departments, constituent units, all its premises (academic, residential, sports, canteen, etc.) whether located within the campus or outside and in all means of transportation of students whether public or private.

"As per Ordinance XV - C, ragging in any form is strictly prohibited within the premises of College/Department or Institution and any part of Delhi University system as well as on public transport. Any individual or collective act or practice or ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.

The student and parents will have to sign an undertaking to the effect that they are aware of the law regarding prohibition of ragging as well as punishment, and to the effect that he/ she has not been expelled and /or debarred from admission by any institution and that he/she, if found guilty of the offence of ragging and / or abetting ragging, is liable to be punished appropriately."

Rules of Discipline

1. Students shall conduct themselves with dignity and display good manners both towards the members of the staff (teaching and administrative) and towards fellow students. Insubordination, unbecoming language or misconduct including teasing eistall be severely dealt with.

2. Students shall maintain silence inclass rooms and desist from demonstrations or disorderly behavior. They should not loiter in the corridors or in front of class rooms or the office and must observe decorum at all times. During their free period students should make use of the Library/Reading room.

3. Students shall leave their vehicles in the parking space provided for the purpose. No vehicles shall be left in any other part of the College building.

4. Smoking in the College is prohibited. Those found smoking in the College shall be fined Rs. 100/- in the first instance and higher fines/punishment will be imposed on subsequent offences.

5. Indulging in ragging in any form is a criminal offence. Necessary legal action including termination, filing of FIR etc. will be taken. 6. The students quite often use staff toilets No. 10 (near Girls Common Room) and No. 48 (near Teaching Staff Room), which are exclusively for staff members only. The students are instructed not to make use of these toilets and use their own toilets (Ground & First Floor).Any one found using these staff toilets will be fined Rs. 100/- at the first instance and Rs. 500/- at the second and subsequent instance.

7. It is mandatory and obligatory for each student to attend all the events of the College viz. Annual Day Prize Distribution Function,Annual Sports Day, Culture Programme, Fresher's Welcome, Farewell Party etc.

8. Students are responsible for their conduct to the Coliege administration and are prohibited from doing anything, either inside the College or outside the college, that will amount to breach of discipline or interference in the normal working of the College. A student will be liable to disciplinary action for violation of any of the rules of discipline. Disciplinary actions may involve warning and / or fines and / or suspension from the class, from examination, from use of the College library or even expulsion from the College as such or any such action as provided in ordinance XV-B, XV-C and XV-D of the rules of discipline of the University of Delhi. "The Ordinance XV - D is based on the policy against Sexual Harassment by the Delhi University and seeks to maintain and create an academic and work environment free of sexual harassment for students, academic and non-teaching staff of the Delhi University." Copy of the Ordinance is available on College website.

9. Students shall conduct themselves in a disciplined manner both towards the members of the staff (Teaching and Non-Teaching) and towards their fellow students. In addition unbecoming language or rude conduct shall be severely dealt with in accordance with the provisions leading to fine/suspension / expulsion from the college as deemed fit by the Principal.

10. Students shall maintain perfect discipline in class-rooms and desist from demonstration of disorderly behavior. They must not loiter in corridors or in front of class rooms or office rooms and must maintain silence. During their free periods, students must work quietly in the library or reading room but without causing any disturbance. Smoking in the College premises i.e. lawns, canteen, auditorium, class-rooms, corridors, staircase, library and reading room is strictly prohibited. Use of mobile phones and other audio devices are prohibited in and around the class rooms. Use canteen for refreshments. classrooms and corridors are not the places to do so.

11. Students shall take proper care of the College property and they must not spoil or cause any damage to or tamper or deface College property, furniture, fitting etc. They shall not spoil the lawns. Students who do so will have to pay the cost of damage/ loss caused to the property of the college.

12. Students shall leave their vehicles locked in the space provided for this purpose. No vehicle shall be left in any space other than the specified one. The College will not be responsible for any damage or loss on this account.

13. No society can be formed in the college without the permission of the Principal. No person can be invited to address a meeting in the college without the prior permission of the Principal or allowed to enter college without the prior permission of the Principal or allowed to use the name of the Principal or his office in any form as specified above.

14. No student suffering from any contagious or infectious disease will be permitted to attend the College.

15. Any student who is found impersonating or allowing impersonation on his / her behalf at the University Examination will stand expelled from the College with immediate effect. No letter calling for explanation or show cause notice will be issued to such student. No such student will be re-admitted to the College.

16. Outsiders are not allowed inside the College premises without permission of the College authorities. For the students, there shall be identity card entry in the College and they must produce their identity cards when asked.

17. Barring Clause 18, violations of the above mentioned rules will lead to severe disciplinary action involving fine, suspension and expulsion from the college. The Principal can take such action even without assigning any reason.

18. The use of mobiles in the college campus is strictly prohibited. Anyone found using the mobile will be fined Rs. 200/- at the first instance and ₹ 500/- for subsequent use.

Academic Calendar 2018-19

SEMESTER I/III/V/VII	
Classes Begin	20th July, 2018 (Friday)
Mid-Semester break	15th October, 2018 (Monday) to 21st October, 2018 (Sunday)Note:- Dusshera on 19.10.2018 (Friday)
Classes begin after Mid-Semester Break	22rd October, 2018 (Monday)
Dispersal	16th November, 2018 (Friday)
Theory Examinations begin	30th November, 2018 (Friday)
Winter Break	17th December, 2018 (Monday) 31st December, 2018 (Monday)
SEMESTER II/IV/VI/VIII	
Classes begin	1st January, 2019 (Tuesday)
Mid-Semester break	18th March, 2019 (Monday) to 24th March, 2019 (Sunday) Note:- Holi on 20.03.2019 (Wednesday)
Classes begin after Mid-Semester Break	25th March, 2019 (Monday)
Dispersal of Classes	29th April, 2019 (Monday)
Theory Examinations begin	10th May, 2019 (Friday)
Summer Vacations	26st May, 2019 (Sunday) to 19th July, 2019(Friday)

Important Committees Incharges

GRIEVANCE COMMITTEE FOR REDRESSAL OF GRIVANCES

Ms. Sonya Ghosh	9810079232	sonyaghosh@gmail.com
Dr. Shalini Singhal	9654743477	shalini.cvs@gmail.com
Dr. Surender Singh	9811038315	surrender.cvs@gmail.com
Dr. Anand Kumar	984740514	anandkr111@gmail.com
Dr. Harjender Singh	011-47049139	dhharendra@gmail.com

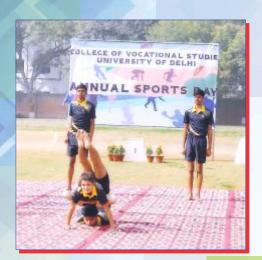## SPECIAL HELPDESK COMMITTEE FOR SC/ST

Dr. Ranjana Kaul	9810828090	ranjanakaul@rediffmail.com
Dr. Richa Malhotra	9650645706	richa_cvs@hotmail.com
Ms. Rekha Rani	9958420838	rekha_123@yahoo.com
Dr. Meera Nangia	9810367081	meeranangia@gmail.com
Dr. Ragini Aggarwal	9810315191	raginicvs@gmail.com
Ms. Shweta	9871387104	kardam_shweta@yahoo.in

NCC INCHARGE

Lt. Cdr. (Dr.) Surender Singh	9811038315	surinder.cvs@gmail.com

NSS INCHARGE

Dr. Bhupinder Singh	9811020349	singhbhupinder3@rediffmail.com

CO-ORDINATOR NORTH-EAST STUDENTS CELL

Ms. Nandini Oberoi	9810272553	nandinioberoi@gmail.com

CONVENOR, DISCIPLINE COMMITTEE

Dr. M. Geetha	9810617815	geethavivek2008@yahoo.com

CONVENOR, COLLEGE COMPLAINT COMMITTEE
(AGAINST SEXUAL HARASSMENT)

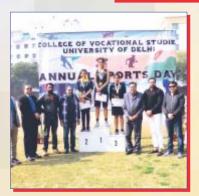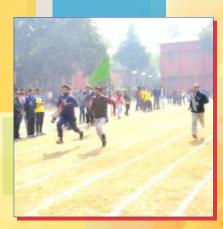|		
Dr. M. Geetha	9810617815	geethavivek2008@yahoo.com

College of Vocational Studies
(University of Delhi)
Triveni(Sheikh Sarai), Phase-II, New Delhi-110017
Tel.: 011-29258544, 29258792 Fax.:011-29256117 www.cvs.edu.in