

College of Vocational Studies, University of Delhi

Best Practices for the year 2020-21

Title of the Practice 1

Extension and outreach activities/Community service

Objectives of the Practice

College of Vocational Studies as an institution has always been ready and forthcoming in community service. We have always taken stride in undertaking extension and outreach activities time and again to help the community around the college in all possible ways. The college has many active student societies that undertake various such activities. Keeping in line with this, the students are encouraged to join these societies and actively contribute towards the betterment of the community. This instils a sense of responsibility in the students and staff of the college.

The Context

The community around faces a lot of pressing issues while trying to live through the day-to-day grind. The pandemic unfortunately contributed towards this, making their survival difficult all the more. This brought all activities onto the digital platform and there was a need to embrace this sudden shift. Further, there was a medium needed for students and faculty to interact increasingly. The college has undertaken various webinars/interactive sessions on social issues including vigilance and cybercrime, planting trees, and helping especially during these trying times. The college also conducted many donation drives and online plantation drives to integrate the students in such extension activities. The aim was to bring awareness and help them become responsible citizens when they leave the institution. Another challenge was to reach the targeted audience for community service due to Covid restrictions. The number of volunteers and participants in such activities in the digital mode was less due to various issues including network connectivity, device availability, and financial constraints, to name a few.

The Practice

The student societies in the college have been active during the pandemic as well and has been conducting various activities in this regard. NSS CVS and NCC CVS have been conducting numerous extension and outreach activities during the year. Webinars were organized on topics including motivational talks on social issues, fighting cybercrime, cyber psychology, and vigilance awareness. Many students volunteered for health services and other donation drives. Online plantation drive was also undertaken to keep in line with climatic changes by Green Brigade where the participants planted saplings in their area of residence and the videos for the same were posted on Instagram.

Enactus CVS had arranged various community service activities in collaboration with other wings of Enactus as well as NGOs. Masks, soap, sanitizers, covid kits, shoes, etc. were

donated by Enactus CVS to the people in need under various projects including Ehtiyat and Raah. Project Abhyaan was about creating soaps and detergents from the waste products.

Evidence of Success

Webinar On Fighting Against Cyber Crime held on 28/08/2020

A webinar was organised on 'Cybercrime Awareness' to educate the students about security measures on how to prevent cybercrime.

Students participated: 71

Yamuna Cleanship (Delhi Government /Dg Ncc) held on November 18, 2020

Activity : Yamuna Cleaning organised by Delhi Government and DG NCC

Students participated: 12 from CVS

Buddha Statue Cleaning - Swachha Bharat Swastha Bharat held on August 13, 2021

Delhi Government along with DGNCC organised Buddha Statue Cleaning event at Mansarovar Park.

Paropkari Vriksh held from 01.07.2020 to 07.07.2020

An online plantation drive was organised by Green Brigade where the participants planted saplings in their area of residence and the videos for the same were posted on Instagram.

More than 50 new saplings were planted.

Enactus CVS has undertaken the following projects:

Project Ehtiyaat

This Project is in collaboration with Enactus Khalsa.

-Collaboration with Sugadh NGO for the supply of masks and with local retailers for the supply of sanitisers and soaps.

-Collaboration with Papoz for the door to door delivery of about 300+ Covid19 Kits to the unprivileged people.

Project Abyaan

-Collaboration with Samarpan NGO will undertake teaching soap production to the community

-Collaboration with more eateries for UCO wherein 6 more eateries embark this journey, providing used cooking oil.

Project Raah

-Increased the Cobbler number from 25 to 32.

-Updated the cobblers on google maps under the banner “Jooton ka Garage” where the number of views crossed 10,000 views.

-It also started making shoe plants.

Problems Encountered and Resources Required

The extension and outreach activities require continuous involvement by the students all year long. This can come as a challenge as the students have to manage these activities along with their study schedule. Further, some activities involving community service requires funds and expert assistance. The procurement of funds and competent resources can delay the process. Another challenge faced during the pandemic was reaching out to participants as they were placed throughout the length and breadth of the country. Most of the community outreach activities requires physical participation and this was a major limitation due to Covid restrictions.

Title of the Practice 2

Engagement and support to students

Objectives of the Practice

The pandemic has brought the world to a standstill and confined each one to their homes. All activities were conducted in a virtual mode using the digital platforms such as Google Meet, Google Classroom Microsoft Teams, Zoom, WhatsApp, YouTube, etc. This essentially led to a cut off on the social front. There was a need to provide a platform or a medium where the students and faculty could interact with each other. The intended outcome of this practice was to make online teaching-learning activities more lively and engaging.

The Context

During the unfortunate onset of pandemic, the students and faculty were confined to their homes during the lockdown and restrictions. All teaching-learning activities were suddenly shifted to a digital platform. The students and teachers had to embrace this and many had to put in efforts to get accustomed to such platforms. The teachers had to make sure that teaching and assessment is not impacted despite this overnight shift. Another challenge faced was the non-availability of library resources. Further, there was an urgent need for students and teachers to communicate with each other in these stressful times.

The Practice

The college faculty was exceptionally sensitive to the emotional and academic needs of the students and undertook all-out efforts to include all students in teaching-learning activities by providing academic materials regularly including hand-written notes, e-books, PPTs, etc. extending beyond the stipulated teaching hours.

Many webinars/events were conducted on subjects involving academics, psychological and social issues. The annual events of student societies were conducted in a virtual mode and this also included numerous fun activities that encouraged student participation and to overcome the monotony and stress. All the official notifications from the college were posted regularly on the college website and through emails to the college staff. The college also has a Facebook page with the name SMC CVS, short for Social Media Champion CVS, which is an initiative of Ministry of Human Resource Development (MHRD). The event announcements and other information was posted regularly on this page. Several campaigns were organised by SMC CVS that aimed at encouraging students and faculty to participate.

Evidence of Success

Department of History gifted phones to few needy students to facilitate them in taking online classes.

The Scholarship Committee also provided financial assistance towards payment of Internet charge to students which was funded by voluntary contributions of the college teachers.

SMC CVS Corona Diaries, a competition organized by SMC CVS to encourage creativity amongst the college students and faculty members. The main aim of the event was to engage students and encourage their participation during the pandemic. Seventy-four entries were received including those from teachers, the student entries were judged by the college faculty and the results were posted on the Facebook page of SMC CVS. This was started to encourage the students to tap into their creative potential and share the same with all. The submitted entries were under different heads including painting and sketches, dance performance videos, self-composed poetry recitation, cooking recipe videos, photography, to name a few. Participation/merit certificates were awarded to the students.

SMC CVS NovaStar, a campaign/Facebook posts by SMC CVS regularly to encourage students and felicitate them for their achievements and merit during their three years in college. The students were selected from different courses and student society accomplishments based on the recommendations of the teachers. This gave a feeling of belongingness and encouraged them to perform better.

Another series run by SMC CVS was Paras: Meet your Faculty, which described a college faculty member including their academic qualifications, accomplishments and extra-curricular skills. This series provided a much needed connect between students and teachers in a virtual mode.

Due to restrictions and online mode, the farewell parties could not be held for the outgoing students. SMC CVS started a series Farewell Notes 2021 to bid farewell to each student individually with a writeup to celebrate their academic excellence and accomplishments along with their photographs.

Problems Encountered and Resources Required

The students were taking classes in a virtual mode and it required devices and Internet connection. In order to provide assistance to students, sufficient funds collection was a challenge. A limited number of students could participate due to various constraining factors. The challenge here was to involve all the students and to encourage inclusion of all students

in such stressful times. The college attempted to bridge the gap between the students and faculty by posting series on SMC CVS and conducting webinars on varied topics.

Best Practices for the year 2019-20

BEST PRACTICE 1

Title of the Practice: Imbibing Green Practices

CVS boasts of green campus having trees, plants and many herbs. The college garden blossoms with colourful flowers at around the spring season. The college has a kitchen garden which essentially houses green vegetables, salad vegetables and herbs. The college always undertakes environment-friendly practices and promotes that the student also undertake the same. Events are conducted regularly to bring about awareness about climate and its importance amongst students and faculty. Solar panels have been fitted on the college roof-top and the electric requirement of the entire college (123 KV) will be met by these solar panels. The climatic conditions have been volatile lately and is a matter of concern, hence it becomes all the more important that everyone plays their role in improving the planet we are living on and make it a better place for our future generations. CVS has always and, in future, will always lend a helping hand towards improving our environment, in whatever way possible. Green Brigade, the environment society of CVS provides a platform to the students to bring awareness about pressing environmental issues like plastic pollution, climate change, deforestation, among others and sustainable development. The society organised a tree plantation drive to celebrate Independence Day and the college Foundation Day by planting trees in college campus. On this occasion, flags made from seed and recycled paper were also distributed. The Green Brigade also participated in the 'Swachhata Hi Seva' programme initiated by the Government of India to make the college campus and surrounding areas more green, clean and free of single-use plastic. In this regard, the society has launched a campaign titled, 'Beat Plastic Pollution' to obliterate single-use plastic from the college campus. CVS also aims at making the campus clean and green and has undertaken many steps to achieve the same. To list a few steps, refillable white board markers for the teaching staff of the college, single-use plastic cutlery and straws, stirrers have been removed from the college canteen.

BEST PRACTICE 2

Title of the Practice: Extension and Outreach

Activities In addition to teaching-learning activities, CVS asserts the importance of extension and outreach activities in the holistic development of students and motivates them to undertake the same. The college with its active societies has always aimed to hold such activities on regular basis so the students can learn the importance of giving back to the society. Several events have been undertaken throughout the year to show the significance of the outreach activities and their impact on the society and the community around us. DramaNomics, in collaboration with Venu Eye Centre, organised an outreach neighbourhood initiative to raise awareness for eye donation. Connecting Dreams Foundation (CDF), in collaboration with Chhanv Foundation, organised a virtual talent show for acid attack survivors. The sustainable development goals fulfilled through this project were good health, gender equality, decent work and economic growth and reduced inequalities. CDF CVS, in collaboration with CDF India, started a project with the mission to impact the life of underprivileged children and help them to strengthen their skills and concept by providing them quality education and different learning methods.

Best Practices for the year 2018-19

BEST PRACTICE 1

Title of the Practice Green Practices Goal

CVS is a clean and green campus with many trees, shrubs and herbs. The institution promotes green practice so that the students are aware of the importance of appropriate climatic conditions for the survival of humans on this earth. This is one of the most discussed topics in the today's scenario due to changing climatic conditions. Good practice begins at home hence the institution puts in sincere efforts in imparting knowledge through green practices. The context The college campus has many trees. A herbal garden is also maintained. A student society Green Brigade with teacher representation was formed to encourage students to associate with green practices. In today's fast paced life with the extensive presence of social media, it is a challenge to rope in enthusiastic participants. However, Green Brigade puts in conscious efforts to promote green practices in the college through different events organised from time to time.

The practice

- The college promotes activities and events that bring awareness about the changing climatic conditions and keeping the surrounding clean.
- Green Brigade, the environment society of CVS is a platform through which students enlighten themselves and others about the importance of pressing environmental issues and sustainable development.
- Green Brigade has been active throughout the year and organised various events – Tree Plantation, Awareness Drives, Talks, Workshops, Quizzes, Nukkad Nataks and Nature Walk to explore the different ideas that students may embark upon.
- Another new initiative taken by the Green Brigade is to give e-certificates to the society members, participants and winners of the various competitions, to reduce the usage of paper.

Evidence of Success

- Solar panels have been fitted on the college roof-top and the electric requirement of the entire college (123 KV) will be met by these solar panels.
- Green Brigade has undertaken event to spread awareness regarding waste segregation, cleanliness and plastic pollution in association with Ministry of Sanitation and Drinking Water.
- Green Brigade also organised event to spread awareness about the proper segregation and recycling of ewaste in collaboration with Chintan Environmental Research and Action Group.
- An interactive discussion was held by Green Brigade on the significance and methods of composting in collaboration with Hara Jeevan NGO.
- An event was undertaken by Green Brigade that guided the students on how to make eco-friendly nests for the birds and the nests thus made were hung on the trees in collaboration with Eco Roots Foundation.
- The campus is declared as "Single-use plastic free". The students are encouraged to bring water bottles from home in order to mitigate the use of plastic water bottles.
- The campus is clean at all times. Students are encouraged to keep the surroundings clean and many conscious efforts are undertaken from time to time to bring about awareness about the importance of cleanliness.

Problems encountered and Resources required

- Paucity of time for organising various events, competitions and role-based activities along with the course completion deadlines.

BEST PRACTICE 2

Title of the Practice Extension Activities and practices

Goal

Creating awareness on vital social, political, economic and cultural issues is a social responsibility of every adult citizen of the country and youth of India understands this responsibility quite well. It is imperative that the youth is part of such extension activities in order to educate students about their responsibility towards the society. CVS is always encouraging the students and faculty members in order to undertake such extension activities towards the betterment of the society. Street plays are directly related with the movements of bringing radical changes in Indian society. The context The college has many societies that undertake such extension activities. NSS, CVS is always forthcoming to organise activities serving the society and bringing awareness of the same amongst the youth of India. Connecting Dreams Foundation, India is a youth led social entrepreneurship initiative with aim of youth and women empowerment. Also, creating new employment and business opportunities for women in rural areas through a technology-enabled village enterprise and connecting villages and women groups with each other with use of usable and relevant technology. Enactus as an organisation strives towards advocating social entrepreneurship as a pathway towards a better lifestyle. Enactus CVS initiates action with purpose by building communities, establishing lines of communication between the haves and the have nots and creating a conducive environment for cooperation. DramaNomics society, The theatre Society of College of Vocational Studies is an active theatre group that strives to work with the motive of bringing a change in the general outlook of the public. Basic spirit of the organisation is to keep the humanitarian essence alive.

The practice

- CDF- Connecting Dreams Foundation is designed to help young people experience and develop skills to increase the scale and impact of their ideas by making them work on real challenges. Many colleges of Delhi University are working under CDF pan India with the aim of rectification of the social evils ruling the society today. CDF ensures diverse benefits like Networking, Entrepreneurship skills, Communicating, Meeting and Collaborative and direct opportunity to impact a community on multiple levels • Enactus as an organisation is aimed at building communities, establishing lines of communication between the haves and the have nots and creating a conducive environment for cooperation. Currently Enactus CVS is the proud parent of Project Raah.

- Raah, the currently thriving project of Enactus CVS, launched in late 2017, has made strides in its field by collaborating with shoe manufacturing company like JUST sports additionally having signed memorandums regarding shoe donation drives with the likes of IIT-D. Working on gathering and building a solid database of cobblers in and around Delhi NCR and looking into other shoe centered companies for fixing a permanent source of raw material, Raah wishes to realise its dream of becoming a well-defined sustained business in the near future.

- Enactus CVS has also, under its belt, an assortment of achievements which include bagging a huge grant at Walmart Women Empowerment Competition in 2015-16, second prize at BML Munjal University in a case study competition, first and third prize in a social budgeting convention at Thapar University, first in a Bplan competition at Swami Shradhanand College besides having participated in various Bplan competitions across colleges affiliated to the University of Delhi. The team also attended the Enactus National, 2019 held at IIT D.
- The society works with the method of annual Street, stage and mime theatre productions. It is a channel of communication deeply rooted in the Indian tradition. It approaches the people directly by raising critical issues related with human rights, environment, health, hygiene, nature and culture. Last year DramaNomics presented 'Plastic Paradox' which was highly applauded in the DU circuit.

Evidence of Success

- Inspired by the idea of CDF India, students from the college of vocational studies established it as a society in the college in the year 2018. Initiative by a team of 7 people who searched the projects for the year and built up a good team in a month in the month of september ,2018 and following the vision, mission timeline process of CDF India, the research development team if CDF'CVS came up with two major projects: PROJECT HAQ and PROJECT KHUSHI
- Project Khushi involved cleaning of the surroundings of Boys Senior Secondary Government School in Khanpur, Saket in collaboration with Swayam Swachatta Initiative Limited and Project Haq was about Set up libraries for underprivileged school namely R K Public School, Khanpur.
- NSS, CVS conducted extension activities such as Blood Donation Camp, Cleanliness Drive, Unity Run Drive, and Food distribution.
- Enactus, CVS has Project Raah under its belt. It was initiated with an aim to utilize cobblers' inherent skills to renew old, discarded shoes and resell the refurbished footwear to slum dwellers at a reasonable price, thus making the maximum utilization of scarce resources. It is a powerful and sustainable way for poor cobblers to lift themselves. It was initiated with 4 cobblers in 2017. Today we have 12 cobblers on board with our Project Raah. Moreover, we have collaborated with 2 factories providing us defected outputs.
- The cultural committee of CVS undertook various activities to highlight various social values such as play titled Meer Manas which disseminated information about Electra Complex, street play titled Plastic Paradox which highlighted the plastic hazard and creating awareness about sustainable development, and a mime act titled Experiment No. 21 which dealt with dispelling the supernatural superstitions related beliefs.

Problems encountered and Resources required

- Paucity of time for organising various events, competitions and role-based activities along with the course completion deadlines.
- Streets plays are written jointly by the actors and writing continues as the play progresses.

- Attendance shortage is a major problem faced by the students.

Best Practices for the year 2017-18

Active Societies – Academic and Cultural

The college has 10 academic and 10 cultural societies that are very active throughout the year in various fields. Academic societies include vocational, finance, economics, marketing, entrepreneurship, computer science, history, tourism, human resource management, women empowerment and social engagement. Cultural societies include photography, theatre, music, dance, fashion, debate, creative art and quiz. The students are encouraged to enrol in various societies for their overall development. Many societies hire well-known experts from related fields as mentors who help groom the students to realise their potential as well as help them find career opportunities as per their interest in respective areas. A scheduled calendar for society events and activities is prepared at the beginning of each academic year and inter-college participation is encouraged. The societies routinely win inter-college/outstation competitions in their fields bringing laurels to the college.

ASPIRE – the Placement Cell

The college has an active placement cell under the guidance of Dr (Mrs.) Gauri Mishra. The placement team consists of various students to find internships and job opportunities for various profiles. The team members research about the job opportunities on platforms like LinkedIn and naukri.com and contact the HR to invite them for campus placement. Additionally, the placement team also organise off-campus drives to broaden the horizon for career options for the students. They take initiatives to train the final year students in personality development, personal grooming and soft skills to appear for interview and tests for subject knowledge. Internships are provided to students in various fields such as business development, business analyst, audience researching, digital marketing, content writing, graphic research, etc to take an exposure in the job market. The placement cell invites reputed companies such as Ernst & Young, UrbanClap, Zomato, SP Global, Vistara Tata SIS Airlines, and Alight Services. The placement team also organised seminars in collaboration with Teach For India and ISB to provide education to deprived students and young leaders programme for college students, respectively.

Best Practices for the year 2016-17

Best Practices: Creating opportunities for growth of students.

Objective:

To provide a learning platform to the students where they can gain insights about the world outside the college and apply the same after they graduate and seek employment opportunities. Context: The college has societies that help the students in developing entrepreneurial and overall personality which makes them ready for the job market. The college through its placement cell, 'ASPIRE' focuses on bringing companies that offer internships and jobs to the under graduates.

Practice:

The Entrepreneurial Board The college has various academic societies like TEB, that help the students in developing deep sense of logic and reasoning. The events like: ILLUMINATE organised by 'The Entrepreneurial Board', comprehended a ground breaking session about entrepreneurship, startups, power of B-plans and business development. The speaker for the workshop was Mr. Ramesh Salman, who made sure that no one left the room with any fear or dubiety about entrepreneurship as a career. The session took an unorthodox turn when he made the entrepreneurs among the crowd stand and share their B-plans and success stories of how they managed to establish their startups while still studying in college. Another event: HACKATHON, organised by TEB in collaboration with Shiv Nadar University. The participants were given a number of themes that they could choose from and they had to develop softwares/app/websites pertaining to the same. Following this, they had to present their ideas to a panel of experts. The themes involved Biometric testing, water conservation, search index apps/websites, and on college environment related topics. INTERN VILLAGE- Through their network of 1000 startups, they provide with the desired internships in no time. This incentive was taken so that students no longer have to waste time in exploring for an optimum internship, instead by filling a form online and registering with TEB they can get the internship of their choice. ASPIRE: The Placement Cell The placement coordinators work tirelessly and selflessly to bring the best companies and job profiles to the college and their dedication ensured that Aspire is rated amongst the top placement cells of Delhi University. Like the beaming rays of the Sun, ASPIRE brightens the path of all those hardworking talented students who wish to pursue the field of their choice. It acts as a bridge between companies and students, the bridge of aspirations

Placements Statistics 2016-17: -

Average Package: 3.3 LPA

Highest Package(On-Campus): 5.1 LPA

Highest Package(Off-Campus): 4.5 LPA

List Of Companies for Placements(2016-17):- 1. Ernst Young 2. Business Wires India 3. The Resource Center 4. Mahindra Comviva 5. Decathlon 6. Indigo 7. Bajaj Capital 8. E-Wards 9. Homes Connect 10. Exide Life Insurance 11. Amazon 12. 98 Spring Board 13. Aon Hewitt 14. FIS 15. Genpact 16. NPCL 17. Nacre 18. Nirsan Connect Pvt. Ltd. 19. Glovision 20. 91 Spring Board 21. FINEDGE 22. SP Capital IQ

List of A Few Companies for Internship (2016-17):- 1. MedHalt 2. The Indian Economist 3. Fitpass 4. FINEDGE 5. Head Honchos 6. Joshtalks 7. ABC 8. #LetsGoSocial 9. Internshala 10. GEEPay 11. Advice Adda 12. Bluegape 13. UrbanClap 14. Finimize 15. SocioWash-JagsFree Internship 16. TourEx 17. JoshTalks 18. ReGlobe 19. D. Pauls Travel and Tours limited 20. Finimize

Best Practices -: Sensitising students to women and society at large

AAGHAAZ Aaghaaz – The Women Development Cell of CVS thrives to empower women and uplift all the under privileged sections of our society. Objective Aaghaaz the woman development cell of CVS is inclined towards upliftment, development and protection of women in as well as outside College premises. Aaghaaz attempts to promote the growth of women.

Impact and Evidence of Success

Gender equality drive (18 January 2017): Vociferous Vocationals in collaboration with Aaghaaz The Women development Cell of CVS conducted Gender Equality Drive and took a step towards breaking this old misconception, liberating pink and blue from the chasms of

orthodox patterns. All the boys wore Pink and the lovely ladies wore Blue. All the males including both students and faculty tied pink ribbons with male label and women tied blue ribbons with female label on them to stand against the feminization of Pink and the masculinity associated with blue. This event witnessed almost 3/4th of the college joining hands with us and standing against this taboo. It got us a massive response to drain out the hesitancy against the color discrimination.

NSS Title The NSS is an Indian government sponsored public service program conducted by the Department of Youth Affairs and Sports of the Government of India. **Objective** Aimed at developing students personality through community service **The Context** The scheme was launched in Gandhijis Centenary year, 1969. Aimed at developing students personality through community service, NSS is a voluntary association of young people in Colleges, Universities and at 2 level working for a campus-community linkage. On adding to the main purpose of NSS, the NSS wing of the CVS has done a lot's of work to show their zeal in social welfare that makes human nature rise above itself, in acts of selflessness.

Impact and Evidence of Success **Date** **Event** **Activities** 23/9/2016 NSS Day Celebration street play on the topic 'Anti Drug INDIA' 2/10/2016 Mahatma Gandhi's birth anniversary Swachh Bharat Mission was initiated in college premise 1/11/2016 Unity run Debate competition on the topic 'Morals and Ethics in today's environment. 2/11/2016 Essay Writing Competition Topic of 'Public Participating in promoting Integrity and Eradicating Corruption'

Institution website link for Best Practices:

<https://www.cvs.edu.in/iqac.php>